

## MINUTES OF BOCC REGULAR MEETING

Board of Commissioners of Grant County, Oklahoma (BOCC) held a regular meeting **Monday, November 1, 2021**. Notice of the Meeting, including agenda, was posted at both entrances of the Grant County Courthouse, Medford, OK, Friday, October 29, 2021 by 9:00 a.m. in accordance with *Title 25, §301-314 O.S.*

Hess called the meeting to order at 9:00 a.m.

After roll call, a quorum was acknowledged. Present were Max L. Hess, Craig A. Fredrick, and Steve Stinson. Also present were Penny Huff, Alvin Jones, Mark Lamb, Cindy Pratt, Chuck Tolle, and Scott Sterling. Jan Fox, Stacy Maroney, Jennifer Boyle, and Helen Lazcano of the Health Dept. were also present. Buddy Carroll entered at 9:28 a.m. Teleconferencing was enabled to comply with the Open Meetings Act. Hess and Fredrick used their signature stamps.

Stinson gave the prayer and Fredrick led the flag salute.

Pratt acknowledged the agenda was properly posted in compliance with the Open Meeting Act.

Stinson moved to approve the minutes of 10-25-21 regular meeting. Fredrick seconded. Hess – aye; Stinson – aye; Fredrick – aye; Motion carried.

Stinson moved to approve (4) Transfers of Appropriation: D1-Hwy CIRB-MV M&O to FT Salaries \$32,117.66 • D2-Hwy CIRB-MV M&O to Hwy M&O \$32,117.65 • D3-Hwy CIRB-MV M&O to Hwy M&O \$16,058.83 • D3-Hwy CIRB-MV M&O to FT Salaries \$16,058.83. Fredrick seconded. Hess – aye; Stinson – aye; Fredrick – aye; Motion carried.

At 9:16 a.m. Stinson moved to skip to Item 6f as awaiting the arrival of Buddy Carroll. Fredrick seconded. Fredrick seconded. Hess – aye; Stinson – aye; Fredrick – aye; Motion carried.

Stinson moved to review Purchase Orders and Travel Claims. Fredrick seconded. Hess – aye; Stinson – aye; Fredrick – aye. Motion carried.

Fredrick moved to approve Purchase Orders and Travel Claims. Stinson seconded. Hess – aye; Stinson – aye; Fredrick – aye. Motion carried.

**AMB SVC-ST** 24, CUSTOM INK, 329.67, 25, FARMERS GRAIN, 1979.59, 26, PIONEER TELEPHONE, 50.00; **FAIR IMPROVE-ST** 22, PRESTO-X PEST CONTROL, 216.00; **GENERAL** 738, BETH M MALATIN, 80.00, 739, BETH M MALATIN, 148.00, 740, BETH M MALATIN, 79.00, 741, HAMPTON INN & SUITES, 99.00, 742, HUFF, PENNY, 25.38, 743, BEST WESTERN MARK MOTOR HOTEL, 96.00, 744, ADVANCED WATER SOLUTIONS, 39.90, 745, ACCO, 130.00, 746, EMBASSY SUITES NORMAN HOTEL & CONFERENCE, 576.00, 747, HEROD, ROBIN, 49.74, 748, ADVANCED WATER SOLUTIONS, 31.20, 749, FARMERS GRAIN, 31.30, 750, FARMERS GRAIN, 233.52, 751, OEMA, 50.00, 752, COUNTY BUDGETING SERVICES, 625.00, 753, REDLANDS OFFICE SOLUTIONS, 386.60, 754, LOCKE SUPPLY, 29.59, 755, FALKENBERG, SCOTT, 36.96, 756, TEFPT PLUMBING, 197.00, 757, STANDLEY SYSTEMS, 60.08, 758, OPERS, 3778.57; **HEALTH** 53, OK INTERACTIVE, 100.00, 54, CHAVEZ, FELISHA, 500.00, 55, AT&T, 51.73, 56, NW SHREDDERS, 25.00, 57, FIRECO OF OK, 191.00, 58, TNT PEST CONTROL, 40.00; **HIGHWAY** 624, EMBASSY SUITES NORMAN HOTEL & CONFERENCE, 96.00, 625, STAPLES CREDIT, 21.99, 626, OSU/AGEC CTP, 30.00, 627, BAKER, ASHLEY N, 1609.53, 628, SEELY, DOUGLAS R, 1609.53, 629, FARMERS GRAIN, 14902.38, 630, PRAIRIE LAND PARTNERS, 31.82, 631, STATE LINE GRAIN, 1343.00, 632, BRUCKNER TRUCK SALES, 21.50, 633, K&K DIESEL, 816.06, 634, DUB ROSS CO, 3136.40, 635, DIRECT DISCOUNT TIRE, 1470.70, 636, BB MACHINE, 46.34, 637, SHATTUCK NATL BANK, 7122.80, 638, OK STATE BANK, 1605.08, 639, NBC OKLA, 1181.50, 640, CNB OF OKARCHE, 5413.58, 641, SHATTUCK NATL BANK, 2401.28, 642, SHATTUCK NATL BANK, 5167.48, 643, SHATTUCK NATL BANK, 2007.83, 644, SHATTUCK NATL BANK, 1217.18, 645, CNB OF OKARCHE, 3842.25, 646, SHATTUCK NATL BANK, 1827.18, 647, OK STATE BANK, 1605.08, 648, SECURITY NATL BANK, 1522.58, 649, SHATTUCK NATL BANK, 6665.26, 650, SHATTUCK NATL BANK, 3590.61, 651, SECURITY NATL BANK, 1189.97, 652, SHATTUCK NATL BANK, 2700.07; **LEPC** 2, STAPLES CREDIT PLAN, 18.98; **RESALE - TREASURER** 17, ADVANCED WATER SOLUTIONS, 24.55; **RURAL FIRE-ST** 58, AEC, 191.00, 59, D&D NAPA, 269.24, 60, PIONEER TELEPHONE,

102.78; **SH COMMISSARY** 11, ADVANCED WATER SOLUTIONS, 31.20, 12, OK STATE BANK, 848.03; **SH SVC FEE** 72, OK STATE BANK, 595.96, 73, STERLING, SCOTT E, 202.16, 74, TNT PEST CONTROL, 55.00.

Stinson moved to approve the 2021-22 Estimate of Needs & 2020-2021 Financial Statement as presented by Buddy Carroll. Fredrick seconded. Hess – aye; Stinson – aye; Fredrick – aye; Motion carried. No action on Exhibit Y as this is approved by Excise Board.

Stinson moved to approve the October 2021 Payroll for Elected Officials Statutory Travel. Fredrick seconded. Hess – aye; Stinson – aye; Fredrick – aye; Motion carried.

The BOCC acknowledged the September 2021 balancing between County Clerk's Office & Treasurer's Office.

Stinson moved to approve **2021-149** – Resolution for Designation of CED Bd Member for 2022 calendar year as Max L Hess-Member; Craig A Fredrick-1<sup>st</sup> alternate; and Steve Stinson-2<sup>nd</sup> alternate. Fredrick seconded. Hess – aye; Stinson – aye; Fredrick – aye; Motion carried.

Fredrick moved to approve **2021-150** – Interlocal Cooperative Agreement between Grant Co & CED 2022 calendar year. Stinson seconded. Hess – aye; Stinson – aye; Fredrick – aye; Motion carried.

At 10:23 a.m. Stinson moved to enter Executive Session **per Title 25 O.S. § 307(B)(1)** for review and discussion of employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee. (Tim Wilkerson – IT Employment). Fredrick seconded. Hess – aye; Stinson – aye; Fredrick – aye; Motion carried.

At 10:49 a.m. Stinson moved to re-enter Regular Session. Fredrick seconded. Hess – aye; Stinson – aye; Fredrick – aye; Motion carried.

Stinson moved to hire Tim Wilkerson as the courthouse IT technician at a rate of \$200 per month and the fund will be determined prior to disbursement. Fredrick seconded. Hess – aye; Stinson – aye; Fredrick – aye; Motion carried.

Jan Fox of the Health Department relayed to the BOCC the Health Department has funds in their carry over of \$1.5 million and approximately \$450,000 in the capital outlay account, with plans of using these funds for the construction of a new facility. Fox requested the BOCC approve the purchase of property currently owned by the City of Medford at a sales price of \$8,000.00. Fox requested the BOCC consider using some of the ARPA funds for qualified items such as (2) isolation rooms, H-Vac system, generator, and covered drive thru(s). The plan is to construction a facility that is approximately 3,000 sq ft. Hess relayed the BOCC would consider this request.

At 11:06 a.m. Fredrick moved to enter Executive Session **per Title 25 O.S. § 307(B)(3)** for review and discussion of the purchase or appraisal of real property. (GCHD possible purchase of Lot 1 thru 5, Original Town of Medford, now known as City of Medford, OK). Stinson seconded. Hess – aye; Stinson – aye; Fredrick – aye; Motion carried.

At 11:25 a.m. Fredrick moved to re-enter Regular Session. Stinson seconded. Hess – aye; Stinson – aye; Fredrick – aye; Motion carried.

Stinson moved to approved the purchase of real property described as Lot 1 thru 5, Original Town of Medford, now known as City of Medford, OK at a sales price of \$8,000.00 to be encumbered from the Health Department Capital Outlay account. Fredrick seconded. Hess – aye; Stinson – aye; Fredrick – aye; Motion carried.

No new business.

Stinson attended the "Tiny Town" meeting in Woodward last week. Stinson reported NODA will be giving guidance on ARPA fund qualifications. Stinson will attend class at OKC at the ACCO building on Friday. Today D3 is placing gravel on CR760 west of Nash. D3 continues to haul rock, shale and continue mowing.

Fredrick attended a class on Thursday at the ACCO building in OKC. D2 continues mowing, grading, and hauling shale.

Hess attended the ACCO Conference last week in Norman. Hess visited with Health Dobrovolny, Kingfisher County Commissioner, who sit on the board for the ARPA funds. Hess also visited with Jonathan Cross, NODA, who stated NODA would assist with ARPA fund determinations. Grant County was accepted on the ODOT Revolving Fund for 2022. Grant County was approved for 3 pieces of equipment.

At 11:35 a.m. Fredrick moved to adjourn. Stinson seconded. Hess – aye; Stinson – aye; Fredrick – aye; Motion carried.

Approved this 8<sup>th</sup> day of November 2021

**BOARD OF COUNTY COMMISSIONERS  
GRANT COUNTY, OKLAHOMA**

/s/ Max L. Hess, Chairman    /s/ Steve Stinson, Vice Chairman    /s/ Craig A. Fredrick, Member  
/s/ Alexandra Brittain, 1<sup>st</sup> Deputy County Clerk