

## MINUTES OF BOCC REGULAR MEETING

Board of Commissioners of Grant County, Oklahoma (BOCC) held a regular meeting **Tuesday, September 7, 2021**. Notice of the Meeting, including agenda, was posted at both entrances of the Grant County Courthouse, Medford, OK, Friday, September 3, 2021 by 9:00 a.m. in accordance with *Title 25, §301-314 O.S.*

Hess called the meeting to order at 9:00 a.m.

After roll call, a quorum was acknowledged. Present were Max L. Hess, Steve Stinson, and Craig A. Fredrick. Cindy Pratt and Penny Huff were also present. Maggie Jackson, Sandra Main, Amy Van Ness, Helen Lazcano, and Stacy Maroney of the County Health Dept. were present until 9:35 a.m. Deana Kilian entered at 12:05 p.m. Scott Sterling entered at 12:17 p.m. Tim Wilkerson entered via telephone at 12:32 p.m. Scott Falkenberg entered at 12:41 p.m. Teleconferencing was enabled to comply with the amended Open Meetings Act. Fredrick used his signature stamps.

Stinson gave the prayer and Fredrick led the flag salute.

Pratt acknowledged the agenda was properly posted in compliance with the Open Meeting Act.

Fredrick moved to approve the minutes of 08-30-21 regular meeting. Stinson seconded. Hess – aye; Stinson – aye; Fredrick – aye; Motion carried.

Stinson moved to approve the August 2021 Monthly Appropriations for disbursement in September 2021. Fredrick seconded. Hess – aye; Stinson – aye; Fredrick – aye; Motion carried.

Fredrick moved to approve (8) Transfers of Appropriation for: Assessor M&O to PT Salaries \$21.00 • Election Board Donation to Capital Outlay \$1,573.21 • Sheriff FT Salaries to PT Salaries \$3,500.00 • Sheriff Service Fee Rental/Leases to M&O \$2,000.00 • D1 Hwy CIRB-MV to FT Salaries \$37,029.33 • D2 Hwy CIRB-MV to FT Salaries \$37,029.33 • D3 CIRB-MV to FT Salaries \$20,000.00 • D3 CIRB-MV to Rentals/Leases \$17,029.00. Stinson seconded. Hess – aye; Stinson – aye; Fredrick – aye; Motion carried.

Stinson moved to acknowledge the 2021 Assessor's Office Report to the Excise Board. Fredrick seconded. Hess – aye; Stinson – aye; Fredrick – aye; Motion carried.

Stinson moved to approve the August 2021 Mortgage Tax Certificate Fee of **\$60.00**. Fredrick seconded. Hess – aye; Stinson – aye; Fredrick – aye; Motion carried.

Fredrick moved to approve the August 2021 Allocation of Alcoholic Beverage Tax of **\$17,691.23**. Stinson seconded. Hess – aye; Stinson – aye; Fredrick – aye; Motion carried.

Maggie Jackson informed the BOCC that Jan Fox was in quarantine and unavailable for today's meeting. Ms. Jackson informed the BOCC that the Health Department would like to relocate the Grant County Health Department to a larger facility. This would allow proper ADA building compliance. Also, the current facility does not have ample space to exercise proper COVID-19 procedures for employees and patients. The Health Department administration would appreciate the BOCC's consideration of the use of ARPA funds or funds from the General Fund, to match funds the Health Department has for this purpose. No action was taken by the BOCC at this time.

Fredrick moved to approve the Settlement Agreement between OK 4-H Youth, OSU Extension Office, & BOCC - **\$325.00**. Stinson seconded. Hess – aye; Stinson – aye; Fredrick – aye; Motion carried.

Stinson moved to approve the Settlement Agreement between CINTAS, Sheriff, & BOCC - **\$99.27**. Fredrick seconded. Hess – aye; Stinson – aye; Fredrick – aye; Motion carried.

Stinson move to approve Blanket Purchase Orders. Fredrick seconded. Hess – aye; Stinson – aye; Fredrick – aye; Motion carried.

Fredrick moved to review Purchase Orders and Travel Claims. Stinson seconded. Hess – aye; Stinson – aye; Fredrick – aye; Motion carried.

Stinson moved to approve Purchase Orders and Travel Claims. Fredrick seconded. Hess – aye; Stinson – aye; Fredrick – aye; Motion carried.

**2020-2021**

**GENERAL** 1738, MID-WEST PRINTING, 5500.00; **HEALTH** 173, OK STATE DEPT OF HEALTH, 11477.96; **RURAL FIRE-ST** 256, CHIEF FIRE & SAFETY, 30950.00.

**2021-2022**

**AMB SVC-ST** 10, CITY OF POND CREEK, 6593.04, 11, BOUND TREE, 179.11, 12, PIONEER TELEPHONE, 50.00, 13, BOUND TREE, 394.25, 14, FARMERS GRAIN, 169.81; **FAIR IMPROVE-ST** 11, PRESTO-X PEST CONTROL, 216.00, 12, CITY OF POND CREEK, 959.88, 13, RAILROAD YARD, 6825.82; **GENERAL** 315, KANOKLA, 239.95, 316, FARMERS GRAIN, 29.30, 317, CLEARFLY, 153.31, 318, GRANT CO ELECTION BD, 397.79, 319, CENTER-POINT, 158.68, 320, PRAIRIE ROSE, 96.25, 321, CINTAS, 52.24, 322, CITY OF MEDFORD, 69.35, 323, STANDLEY SYSTEMS, 93.52, 324, DAL SECURITY, 42.00, 325, PIONEER TELEPHONE, 25.86, 326, CO BUDGETING SERV, 625.00, 327, CO BUDGETING SERV, 625.00, 328, CODA, 874.00, 329, ACTSHON PEST CONTROL, 4980.00, 330, STERLING, SCOTT, 184.80, 331, KAY ELECTRIC, 113.00, 332, STOLZ TELECOM, 2320.00, 333, 4IMPRINT, 186.87, 334, HUFF, PENNY, 83.26, 335, NW DIST CODA TREASURER, 10.00, 336, HUFF, PENNY, 192.10, 337, TM CONSULTING, 900.00, 338, ADV WATER SOLUTIONS, 31.20, 339, ROBERTS, KATEENA, 88.59, 340, STANDLEY SYSTEMS, 22.96, 341, OK DEPT OF AG, 6.00, 342, CROSSROADS CO MARKET, 38.78, 343, ADV WATER SOLUTIONS, 39.90, 344, NW DIST CODA TREASURER, 40.00, 345, ADV WATER SOLUTIONS, 31.20, 346, NW DIST CODA TREASURER, 20.00, 347, TULSA MARRIOTT SOUTHERN HILLS, 593.30, 348, TULSA MARRIOTT SOUTHERN HILLS, 296.64, 349, NW DIST CODA TREASURER, 20.00, 350, INTEGRIS BASS OCCUPATIONAL MEDICINE, 50.00, 351, LEATHERMAN, DIANNA, 39.20, 352, FARMERS GRAIN, 21.50, 353, RANDALL-REILLY, 146.75, 354, FARMERS GRAIN, 23.00, 355, TISDAL & OHARA, 345.45, 356, TISDAL & OHARA, 894.67, 357, QUILL, 114.90, 358, FARMERS GRAIN, 34.88, 359, REGALIA MFG, 241.11, 360, PIONEER TELEPHONE, 34.95, 361, CHISHOLM BROADBAND, 88.00, 362, CENTERPOINT, 30.63, 363, RK BLACK, 41.26, 364, RK BLACK, 187.82, 365, PRATT, CINDY, 45.49; **HEALTH** 19, NW SHREDDERS, 25.00, 20, AT&T, 51.73, 21, CHAVEZ, FELISHA, 575.00, 22, LAZCANO, HELEN, 42.56, 23, TNT PEST CONTROL, 40.00, 24, AT&T, 197.68, 25, PITNEY BOWES, 173.61, 26, CITY OF MEDFORD, 49.85, 27, CENTERPOINT, 32.68, 28, ADV WATER SOLUTIONS, 16.15; **HIGHWAY** 324, KEELER EQUIP, 12650.00, 325, STINSON, STEVEN, 36.51, 326, BAKER, ASHLEY N, 1733.63, 327, SEELY, DOUGLAS R, 1733.63, 328, FARMERS GRAIN, 16093.23, 329, YELLOWHOUSE, 5.65, 330, STATE LINE GRAIN, 596.00, 331, YELLOWHOUSE, 19715.60, 332, SOUTHERN TIRE MART, 4707.31, 333, ARC HARDEN WELDING, 90.00, 334, DOLESE, 2417.50, 335, INTEGRIS BASS OCCUPATIONAL MEDICINE, 270.00, 336, BRUCKNER TRUCK SALES, 251.82, 337, WARREN CAT, 925.08, 338, YELLOWHOUSE, 325.89, 339, YELLOWHOUSE, 1256.46, 340, P&K EQUIP, 427.10, 341, TRUCKPRO, 195.88, 342, WAKITA UTILITY AUTH, 61.07, 343, PIONEER TELEPHONE, 156.72, 344, DEVINE WATER, 32.97, 345, CROSSROADS CO MARKET, 29.72, 346, DOLESE, 19913.73, 347, CINTAS, 272.33, 348, LEBEDA, V DEAN, 112.70, 349, MUNN SUPPLY, 30.69, 350, FARMERS GRAIN, 20677.23, 351, UNIFIRST, 1061.09, 352, DUB ROSS CO, 13110.00, 353, WEBB FAMILY TRUST, 212.40, 354, SMETHERS, MABEL, 212.40, 355, DUB ROSS CO, 6928.56, 356, DOLESE, 7208.40, 357, RAILROAD YARD, 2105.25, 358, P&K EQUIP, 228.76, 359, WESTERN EQUIP, 490.75, 360, WARREN CAT, 85.96, 361, SOUTHERN TIRE MART, 541.00, 362, YELLOWHOUSE, 188.69, 363, CINTAS, 32.78, 364, WARREN CAT, 200.16, 365, WAKO, 9.97, 366, KELLE OIL, 200.00, 367, ENID IRON & METAL, 33.60, 368, LITTLE B'S TWO, 20.00, 369, CITY OF MEDFORD, 89.35, 370, CENTERPOINT, 35.50, 371, PIONEER TELEPHONE, 494.21, 372, PHILLIP CLOVER REVOC TRUST, PHILLIP & LOIS, 970.00, 373, DOLESE, 9912.50, 374, UNIFIRST, 707.27, 375, FARMERS GRAIN, 16910.63, 376, D&D NAPA, 60.92, 377, OFFICE SOLUTIONS, 40.04, 378, MUNN SUPPLY, 57.75, 379, INTEGRIS BASS OCCUPATIONAL MEDICINE, 135.00, 380, CINTAS, 43.06, 381, DOLLAR GENERAL, 16.50, 382, PRAIRIE LAND PARTNERS, 559.06, 383, PIONEER FIRE & SAFETY, 255.00, 384, CITY OF POND CREEK, 285.49, 385, PIONEER TELEPHONE, 144.88, 386, OK STATE BANK, 1605.08, 387, OK STATE BANK, 1605.08, 388, SHATTUCK NATL BANK, 7122.80, 389, NBC OKLA, 1181.50, 390, CNB OF OKARCHE, 5413.58, 391, SECURITY NATL BANK, 1522.58, 392, SHATTUCK NATL BANK, 2401.28, 393, SHATTUCK NATL BANK, 5167.48, 394, SHATTUCK NATL BANK, 2007.83, 395, SHATTUCK NATL BANK, 1217.18, 396, SHATTUCK NATL BANK, 1827.18, 397, SHATTUCK NATL BANK, 6665.26, 398, CNB OF OKARCHE, 3842.25, 399, SHATTUCK NATL BANK, 3590.61, 400, SECURITY NATL BANK, 1189.97, 401, SHATTUCK NATL BANK, 2700.07; **LAW LIBRARY** 2, ROBBINS, JEAN, 300.00; **RURAL FIRE-ST** 22, CRITICALCOMM, 147.05, 23, BOUND TREE, 633.15, 24, PIONEER TELEPHONE, 103.57, 25, ANDY'S DISPOSAL, 48.00, 26, CENTERPOINT, 33.37, 27, D&D NAPA, 182.86, 28, PIONEER TELEPHONE, 108.77; **SH COMMISSARY** 3, OK STATE BANK,

595.96, 4, T&W TIRE, 901.60; **SHERIFF-ST** 8, OK STATE BANK, 848.03, 9, VERIZON WIRELESS, 373.43, 10, PIONEER TELEPHONE, 460.74; **SH SVC FEE** 28, SUMNER COUNTY HOSPITAL, 157.24, 29, CINTAS, 99.27, 30, MID AMERICA, 1910.12, 31, DOLLAR GENERAL, 65.00, 32, ADV WATER SOLUTIONS, 37.85, 33, INTEGRIS BASS OCCUPATIONAL MEDICINE, 50.00, 34, LITTLE B'S TWO, 210.00, 35, STOLZ TELECOM, 242.00.

Stinson moved to approve the August 2021 Regular Payroll and Statutory Travel. Fredrick seconded. Hess – aye; Stinson – aye; Fredrick – aye; Motion carried.

Stinson moved to approve the Election Board Payroll Claim Voucher as follows: July 2021 Robyn Rapp as worked thru June 2021 - \$2,958.19 • August 2021 Blair Gonzales as worked thru July 2021- \$2,958.19 • Sept. 2021 Blair Gonzales as worked thru August 2021- \$2,958.19. Fredrick seconded. Hess – aye; Stinson – aye; Fredrick – aye; Motion carried.

The board acknowledged the County balancing & money moved forward to FY21-22 by Treasurer.

Stinson moved to approve **05-2021** Notice to Bidder – Grant County Farm Lease #1 & Lease #2 (3 Yr. Term). Fredrick seconded. Hess – aye; Stinson – aye; Fredrick – aye; Motion carried.

Stinson moved to approve the Treasurer's Financial Report for Grant County – FY20-21. Fredrick seconded. Hess – aye; Stinson – aye; Fredrick – aye; Motion carried. To date, approximately 99.7% of 2020 ad valorem tax has been collected.

Fredrick moved to approve **2021-141** Resolution for FY21-22 ODOT Lease Purchase Agreement & Insurance Verification. Stinson seconded. Hess – aye; Stinson – aye; Fredrick – aye; Motion carried.

Stinson moved to approve the **2021-137** Resolution for FY21-22 Co Road Machinery & Equip. Revolving Fund Program. Fredrick seconded. Hess – aye; Stinson – aye; Fredrick – aye; Motion carried.

Fredrick moved to approve **2021-138** Declaration of Surplus – Shredder – Inventory #C221.05 – Treasurer's Office. Stinson seconded. Hess – aye; Stinson – aye; Fredrick – aye; Motion carried.

Stinson moved to approve **2021-139** Resolution of Disposing – Shredder – Inventory C#221.05 – Treasurer's Office – Junk. Fredrick seconded. Hess – aye; Stinson – aye; Fredrick – aye; Motion carried.

Fredrick moved to approve **2021-140** Nationwide Adoption Resolution for amended Plan and Trust effective 07-01-2021 **AND** Summary of Plan Provisions. Stinson seconded. Hess – aye; Stinson – aye; Fredrick – aye; Motion carried.

No Action on **2021-142** Resolution to terminate the COVID-19 Policy or **2021-143** Resolution for COVID-19 Guidelines for employee sick leave. Revisions are needed to this documentation.

Fredrick moved to approve **2021-144** Resolution for Bridge Inspector for term of 04-01-22 to 03-31-24. BOCC selected CED for bridge inspections. Stinson seconded. Hess – aye; Stinson – aye; Fredrick – aye; Motion carried.

Stinson moved to approve August 2021 Monthly Officers' Report – Assessor, County Clerk, Court Clerk, Court Clerk Record Mngt & Preservation, District Attorney, Election Board, Health Dept., Sheriff, & Treasurer – all subject to audit. Fredrick seconded. Hess – aye; Stinson – aye; Fredrick – aye; Motion carried.

Stinson moved to approve the additional report of the July 2021 Monthly Officer's Report for Election Board as subject to audit. Fredrick seconded. Hess – aye; Stinson – aye; Fredrick – aye; Motion carried. This addition is a requirement of the State Election Board.

The BOCC acknowledged the August 2021 Jail Report.

Stinson moved to approve the Revocation of Receiving Officer for Assessor's Office – Kerstin Gilkey. Fredrick seconded. Hess – aye; Stinson – aye; Fredrick – aye; Motion carried.

Fredrick moved to approve the Designation of Receiving Officer for Assessor's Office – Diana

Leatherman. Stinson seconded. Hess – aye; Stinson – aye; Fredrick – aye; Motion carried.

Stinson moved to approve the FY20-21 Local Highway Finance Report. Fredrick seconded. Hess – aye; Stinson – aye; Fredrick – aye; Motion carried.

Stinson moved to approve the OMMA Certificate of Compliance for Zoning Requirements – Humble Tree Farm, LLC. Fredrick seconded. Hess – aye; Stinson – aye; Fredrick – aye; Motion carried.

Fredrick moved to approve the zoning Letter to Branch Communications a/k/a CRB Companies, LLC which states Grant County does not currently have zoning requirement. Stinson seconded. Hess – aye; Stinson – aye; Fredrick – aye; Motion carried.

The BOCC acknowledge the letter from City of Medford regarding Public Hearing on Sept 13, 2021 of proposed land annexation.

Stinson moved to approve the purchase of 2 servers for the Sheriff's Office in the amount of \$38,730.00 to be purchased from Apprentice from the Statewide Contract Platform. Fredrick seconded. Hess – aye; Stinson – aye; Fredrick – aye; Motion carried. Per Wilkerson, new servers will be used to store Sheriff's Office data. The existing servers will be refurbished to store additional Sheriff's Office and Courthouse data.

No action on movement of fiber optics from 1<sup>st</sup> floor CH to 2<sup>nd</sup> floor CH. This will be placed on the 09-13-21 agenda for consideration.

Falkenberg informed the BOCC that Frontier Siding & Window were on site and did water pressure test on some of the courthouse windows. They didn't test the interior windows as requested by Falkenberg. The fire door on the 2<sup>nd</sup> floor needs some type of guard to prevent water leakage. There are some mortar issues but the majority of the leakage is coming from around the windows.

No new business.

Stinson attended the ARPA workshop in Alva last Tuesday. Stinson will appear before the ACCO Legislative Board on Wednesday. D3 has been mowing, grading and hauling shale. Red Hill Road has been patched up as of last week. D3 will start rock project 2 miles west of Nash. D3 is also working on drainage issues. Demolition is near completion on Wild Horse Bridge.

Fredrick reported D2 finished the rock project on CR 1100 to the Kansas line. D2 continues replacing clasped tubes. D2 is working on remaining FEMA projects.

Hess reported spotty rain around the D1 area. D1 is beginning work on 2 bridges today. Dietz will drive the piling and the bridge floors were built in the shop. D1 has been shaling roads in preparation of upcoming bridge projects. D1 crews continues mowing.

At 12:57 p.m. Fredrick moved to adjourn. Stinson seconded. Hess – aye; Stinson – aye; Fredrick – aye; Motion carried.

Approved this 13<sup>th</sup> day of September 2021

**BOARD OF COUNTY COMMISSIONERS – GRANT COUNTY, OKLAHOMA**

/s/ Max L. Hess, Chairman    /s/ Steve Stinson, Vice Chairman    /s/ Craig A. Fredrick, Member  
/s/ Cindy Pratt, County Clerk