

MINUTES OF BOCC REGULAR MEETING

Grant County Board of Commissioners held a regular meeting Monday, July 16, 2018. Notice of the Meeting, including agenda, was posted on the first-floor bulletin board and at entrances of the Grant County Courthouse, Medford, OK, Friday, July 13, 2018 at 9:00 a.m. in accordance with Title 25, §301-314 O.S.

Ronck called the meeting to order at 9:00 a.m. After roll call, a quorum was acknowledged. Present were Patrick J. Ronck and Max L. Hess. Cindy R. Bobbitt was attending NACo Conference in Nashville, TN. Also present were Penny Dowell, Cindy Pratt, and Robyn Rapp. Asst. DA, Steven Young, Randy Weatherly and Jim Hamlin of Ambler Architects, AND Randy Kyler and Ryan McIntosh of Kyler Construction Group entered at 9:49 a.m.

Hess led the prayer and Pratt led the flag salute.

Pratt acknowledged the Agenda was properly posted in compliance with the Open Meeting Act.

Ronck moved to approve the minutes of the regular meeting July 9, 2018 as presented. Hess seconded. Bobbitt•*absent*, Ronck•*aye*, Hess•*aye*. Motion carried. Approved minutes will be published in the local newspaper and at www.grantcountyok.com.

No comments from the public.

No Transfer of Appropriations were presented.

Hess moved to review Purchase Orders and Travel Claims. Ronck seconded. Bobbitt•*absent*, Ronck•*aye*, Hess•*aye*. Motion carried.

Hess moved to approve Purchase Orders and Travel Claims as presented. Ronck seconded. Bobbitt•*absent*, Ronck•*aye*, Hess•*aye*. Motion carried.

2017-2018

CBRI 20, ACG MATERIALS, 3114.69, ; **GENERAL** 1598, ADVANCED WATER SOLUTIONS, 23.55, ; 1599, EULBERG, SHERRI, 176.32, ; 1600, JUNGHANNS, KASSIE, 550.79, ; 1601, OFFICE SOLUTIONS, 25.51, ; **HEALTH** 149, ADVANCED WATER SOLUTIONS, 15.15, ; 150, AT&T, 310.08, ; **HIGHWAY** 2500, YELLOWHOUSE, 15148.51, ; 2501, WARREN CAT, 1163.76, ; 2502, ACG MATERIALS, 4418.75, ; **RURAL FIRE-ST** 275, A BETTER SIGN, 200.00, ; **SH BD OF PRIS** 275, HUGHES PHARMACY, 114.81, ;

2018-2019

FAIR IMPROVE-ST 1, CITY OF POND CREEK, 800.00, ; **GENERAL** 25, COUNTY TREAS ASSN OF OKLA, 250.00, ; 26, DOWELL, PENNY, 57.23, ; 27, KELLPRO, 4207.50, ; 28, MILLER EMS, 300.00, ; 29, WHEATLAND RC&D, 100.00, ; 30, MEDFORD PATRIOT STAR, 189.90, ; 31, OG&E, 2885.66, ; 32, KYLER CONSTRUCTION GROUP, 55067.10, ; 33, CENTERPOINT ENERGY, 41.76, ; 34, CULLIGAN OF ENID, 60.00, ; 35, CITY OF POND CREEK, 102.15, ; **HEALTH** 3, OG&E, 368.38, ; **HIGHWAY** 37, KELLE OIL, 63.88, ; 38, WINFIELD SOLUTIONS, 896.53, ; 39, FEDERAL LICENSING, 95.00, ; 40, ROLLING PRAIRIE, 9.65, ; 41, PIONEER TELEPHONE, 290.15, ; 42, OG&E, 261.18, ; 43, COURTYARD OKC, 75.60, ; 44, ACG MATERIALS, 1473.75, ; 45, WHITEHEAD, TROY, 4200.00, ; 46, P & K EQUIPMENT, 738.81, ; 47, OG&E, 603.78, ; 48, JONES, ARTHUR, 23.90, ; 49, COX, ERIC, 17.09, ; 50, CASH, DANIEL, 20.43, ; 51, KILIAN, JASON, 28.59, ; 52, WARREN CAT, 400.45, ; 53, WARREN CAT, 2496.52, ; **RESALE - TREASURER** 1, ADVANCED WATER SOLUTIONS, 30.20, ; 2, KELLPRO, 3000.00, ; 3, DOWELL, PENNY, 164.00, ; 4, MEDFORD PATRIOT STAR, 21.00, ; **SH BD OF PRIS** 7, CINTAS FAS LOCKBOX, 60.33, ; **SH COMMISSARY** 2, CBT NUGGETS, 840.00, ; 3, PRODIGY SOLUTIONS, 559.00, ; **SH SVC FEE** 2, OG&E, 44.16, ; 3, PDQ PRINTING, 52.00.

Hess moved to approve blanket purchase orders as presented. Ronck seconded. Bobbitt•*absent*, Ronck•*aye*, Hess•*aye*. Motion carried.

Ronck moved to approve Notice to Bid #19-2018 for the purchase of Pipe: 11 ¾" - .534" wall thickness – 65# per foot for District 1. Hess seconded. Bobbitt•*absent*, Ronck•*aye*, Hess•*aye*. Motion carried. This material was not bid on the Six-Month Materials Bid #14-2018.

Hess moved to accept the bid from B&B Equipment for \$2.33 per loaded mile for Phone/Fax Quote #18-2018 for rock hauling for general road repair for District 1. Ronck seconded. Bobbitt•*absent*, Ronck•*aye*, Hess•*aye*. Motion carried. Other bid received from Dales Construction for \$5.50 per loaded mile.

Ronck moved to accept the bid from Tanner Bushnell Farms for \$400.00 annually for a term of three years for lease of Grant County Farm #2 – USDA Farm #8141. Hess seconded. Bobbitt•*absent*, Ronck•*aye*, Hess•*aye*. Motion carried. No other bids were received.

Hess moved to approve the June 2018 Treasurer's Allocation of Alcoholic Beverage Tax in the amount of \$9,387.26. Ronck seconded. Bobbitt•*absent*, Ronck•*aye*, Hess•*aye*. Motion carried.

Ronck moved to approve the June 2018 Treasurer's Mortgage Certification Fee Appropriation in the amount of \$120.00. Hess seconded. Bobbitt•*absent*, Ronck•*aye*, Hess•*aye*. Motion carried.

Ronck moved to approve June 2018 State Expenditures for the DA's Office in the amount of \$1,298.89. Hess seconded. Bobbitt•*absent*, Ronck•*aye*, Hess•*aye*. Motion carried.

Hess moved to approve the June 2018 State Payroll Claim Voucher for the Election Board in the amount of \$2,550.12. Ronck seconded. Bobbitt•*absent*, Ronck•*aye*, Hess•*aye*. Motion carried.

Ronck moved to approve the June 2018 Monthly Officer's Report, subject to audit for the following offices. Hess seconded. Bobbitt•*absent*, Ronck•*aye*, Hess•*aye*. Motion carried. Assessor, County Clerk, Court Clerk, Election Board, Health Department, Sheriff, and Treasurer.

The board acknowledged the June 2018 Monthly Jail Report from the Sheriff's Office.

No action required, per ADA Young's advisement, for Maintenance Contract for ArcGIS (mapping program) for Assessor's Office for FY 2018-2019.

Hess moved to participate in the Consolidated Boundary & Annexation Survey (CBAS) thru the US Census Bureau as per form GEO BAS. Ronck seconded. Bobbitt•*absent*, Ronck•*aye*, Hess•*aye*. Motion carried.

The board acknowledged the receipt of Public Notice from US Army Corps of Engineers – Tulsa District & OK Dept. Environmental Quality (ODEQ).

Ronck moved to appoint Cindy Bobbitt as counsel representative of Wheatland Resource Conservation & Development (RC&D). Hess seconded. Bobbitt•*absent*, Ronck•*aye*, Hess•*aye*. Motion carried.

Hess moved to approve the Janitorial Contract with Summer Garcia for GC Health Dept. for custodial position – FY 18-19. Ronck seconded. Bobbitt•*absent*, Ronck•*aye*, Hess•*aye*. Motion carried.

Hess moved to skip to Item 7T. Ronck seconded. Bobbitt•*absent*, Ronck•*aye*, Hess•*aye*. Motion carried.

No Road Crossing Permits were presented.

At 9:43 Ronck moved to recess. Hess seconded. Bobbitt•*absent*, Ronck•*aye*, Hess•*aye*. Motion carried.

At 9:49 Ronck moved to reconvene. Hess seconded. Bobbitt•*absent*, Ronck•*aye*, Hess•*aye*. Motion carried.

Hess reported being contacted by Daniel Smith's son from Kingman, KS. Mr. Smith's son informed Hess that he is financial unable to pay for the cremation of his father's remains and any assistance with this would be appreciated. Daniel Smith's body was transferred from the State Medical Examiner's Office in OKC to OK Cremation & Funeral Home (OCFH) in OKC. Hess spoke with Brent Jones of OCFH and was informed OCFH assists counties with the cremation of indigent citizens and would reduce the cost to \$400.00 and invoiced Grant County for that amount. Hess visited with ADA Young regarding this and it was agreed that Mr. Smith qualified as an indigent citizen and Young advised the board appoint a representative to handle this process and draft a letter to OCFH regarding this agreement.

Hess moved to appoint Max Hess as representative to contact all involved parties regarding the cremation and payment details for Daniel Smith, indigent citizen of Grant County. Ronck seconded. Bobbitt•*absent*, Ronck•*aye*, Hess•*aye*. Motion carried.

Ronck moved to return to Item 7R. Hess seconded. Bobbitt•*absent*, Ronck•*aye*, Hess•*aye*. Motion carried.

Ronck moved to approve the following changes as presented. Hess seconded. Bobbitt•*absent*, Ronck•*aye*, Hess•*aye*. Motion carried. PR 6A – Acceptance of credit \$1,592.00 – Frontier Windows-Credit for two windows removed from the original specifications at Sheriff's Office • PR 8 – Use of \$2,047.00 from contingency for replacement of handrail on north side of Sheriff's building to meet ADA guidelines • PR 9 – Use of \$1,778.00 from contingency for additional side lights for east side of Sheriff's building entrance.

KCG relayed issues were discovered during demolition of ceilings of the third floor as this was deemed a safety issue. Randy Kyler of Kyler Construction Group (KCG) stated a "not to exceed price" of \$3,316.20 per floor was quoted by the contractor to resolve the overhead electrical issues and comply with State Code. KCG will present any additional electrical issues found to the BOCC, once the first and second floor electrical is revealed. Randy Weatherly and Jim Hamlin of Ambler Architect were also in agreement that these issues must be addressed to comply with State Code.

Hess moved to approve the use of contingency funds of this project, with a "not to exceed price" of \$3,316.20 per floor, to bring the overhead electrical issues for floors one, two and three of the Courthouse to comply with State Code. Ronck seconded. Bobbitt•*absent*, Ronck•*aye*, Hess•*aye*. Motion carried.

Hess commented D1 received a good rain. D1 continues mowing, grading, and working on culverts, rip-rap and bridge work.

Ronck attended the GC Health Dept. Board meeting last Thursday. The GC Health Dept. Estimate of Needs was reviewed with an increase in personal services of \$30,000.00. Kelli Rader, interim Administrator, would like to have a mobile Health Department in Grant County. Ronck will attend the GC Fair Board meeting on Wednesday and request approval of the affidavits for Crossland Construction and Pioneer Security Systems as drafted by ADA Young and approved by BOCC. D3 has been grading and mowing. D3 will be hiring two employees.

With no further action to come before the board, at 10:44 a.m. Hess moved to adjourn. Ronck seconded. Bobbitt•*absent*, Ronck•*aye*, Hess•*aye*. Motion carried.

Approved this 23rd day of July 2018

Board of County Commissioners – Grant County, OK

/s/ Patrick J. Ronck, Vice-Chairman

/s/ Max L. Hess, Member

/s/ Cindy Pratt, County Clerk (Secretary)