

MINUTES OF BOCC REGULAR MEETING

Grant County Board of Commissioners held a regular meeting Monday, July 9, 2018. Notice of the Meeting, including agenda, was posted on the first-floor bulletin board and at entrances of the Grant County Courthouse, Medford, OK, Friday, June 29, 2018 at 9:00 a.m. in accordance with Title 25, §301-314 O.S.

Bobbitt called the meeting to order at 9:00 a.m. After roll call, a quorum was acknowledged. Present were Cindy R. Bobbitt, Patrick J. Ronck and Max L. Hess. Also present were Penny Dowell and Cindy Pratt. ADA Steven Young

Ronck led the prayer and Hess led the flag salute.

Pratt acknowledged the Agenda was properly posted in compliance with the Open Meeting Act.

Ronck moved to approve the minutes of the regular meeting July 2, 2018 as presented. Hess seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried. Approved minutes will be published in the local newspaper and at www.grantcountyok.com.

No comments from the public.

Ronck moved to approve the Transfer of Appropriations as presented. Hess seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried. **GENERAL** \$23,419.00 Contingency (0001-1-2000-2999) to SIF-Tort Claim 0001-1-2300-1234 • **RURAL FIRE-ST** (Lamont) \$2,638.09 M&O (1321-2-8202-2005) to Capital Outlay (1321-2-8202-4110) • \$40,586.01 M&O (1321-2-8202-2005) to Capital Outlay (1321-2-8202-4110).

Hess moved to review Purchase Orders and Travel Claims. Ronck seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

At 9:48 a.m. Hess moved to recess. Ronck seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

At 9:55 a.m. Hess moved to reconvene. Ronck seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

Ronck moved to approve Purchase Orders and Travel Claims as presented. Hess seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

2017-2018: ASSR REV FEE 16, OFFICE SOLUTIONS, 27.27 ; **GENERAL** 1585, DOLLAR GENERAL, 23.65 ; 1586, DOWELL, PENNY, 37.80 ; 1587, DOLLAR GENERAL, 2.00 ; 1588, OFFICE SOLUTIONS, 99.31 ; 1589, ADVANCED WATER SOLUTIONS, 23.55 ; 1590, RANDALL-REILLY HOLDING, 146.75 ; 1591, DAVIS SANITATIONS, 450.00 ; 1592, PRAIRIE ROSE, 127.50 ; 1593, QUILL, 230.63 ; 1594, OFFICE SOLUTIONS, 146.97 ; 1595, ADVANCED WATER SOLUTIONS, 19.95 ; 1596, KELLPRO, 2625.30 ; 1597, STATE AUDITOR & INSPECTOR, 1733.46 ; **HIGHWAY** 2482, MOORE'S MARKET, 52.10 ; 2483, LEBEDA, V DEAN, 349.60 ; 2484, MOORE'S MARKET, 47.26 ; 2485, LILEY LUMBER, 14.76 ; 2486, SMETHERS, MABEL, 396.00 ; 2487, DEVINE WATER, 35.96 ; 2488, LITTLE B'S TWO, 50.00 ; 2489, MUNN SUPPLY, 54.90 ; 2490, FARMERS GRAIN, 24891.15 ; 2491, MUNN SUPPLY, 46.50 ; 2492, BLUBAUGH AUTO PARTS, 993.48 ; 2493, UNIFIRST, 168.69 ; 2494, FARMERS GRAIN, 21403.19 ; 2495, RANDY MILLER LLC, 140.00 ; 2496, FARMERS GRAIN, 17800.47 ; 2497, D & D NAPA, 172.78 ; 2498, LOWES, 283.45 ; 2499, PRAIRIE LAND PARTNERS, 75.94 ; **RURAL FIRE-ST** 272, D & D NAPA, 284.59 ; 273, FARMERS GRAIN, 110.51 ; 274, EVANS, JODY, 253.20 ; **SHERIFF-ST** 81, XEROX CORP, 119.32 ; **SH SVC FEE** 133, OK DEPT OF PUBLIC SAFETY, 350.00.

2018-2019 911 PHONE 1, WOODS CO ENHANCED 911, 5711.04 ; **AMB SVC-ST** 1, EMERGENCY MEDICAL SERVICES, 750.00 ; 2, PIONEER TELEPHONE, 50.00 ; **CO CLERK LIEN FEE** 1, KELLPRO, 4980.90 ; **GENERAL** 1, PRATT, CINDY, 6.91 ; 2, NATIONAL 4-H COUNCIL, 34.73 ; 3, ACCO, 3000.00 ; 4, MEDFORD PATRIOT STAR, 291.15 ; 5, STOLZ TELECOM, 132.00 ; 6, CODA, 874.00 ; 7, ACCO, 78419.00 ; 8, PIONEER TELEPHONE, 26.34 ; 9, CENTERPOINT, 155.43 ; 10, CITY OF MEDFORD, 244.60 ; 11, THYSSENKRUPP ELEVATOR, 375.15 ; 12, KANOKLA, 9.95 ; 13, NODA, 3500.00 ; 14, AMBLER ARCHITECTS, 3201.43 ; 15, USDA-APHIS-WILDLIFE SERVICES, 2400.00 ; 16, MEDFORD PATRIOT STAR, 485.60 ; 17, JUNGHANN'S, KASSIE, 89.11 ; 18, IAAO OK CHAPTER, 10.00 ; 19, OTC, 180.00 ; 20, OTC, 180.00 ; 21, FARMERS GRAIN, 16.00 ; 22, OSU/CLGT, 750.00 ; 23, GLYNADEE EDWARDS, 35.00 ; 24, PIONEER TELEPHONE, 88.64 ; **HEALTH** 1, CITY OF MEDFORD, 64.60 ; 2, CENTERPOINT ENERGY, 28.00 ; **HIGHWAY** 1, HOTSYS, 289.50 ; 2, HARLAND'S DIESEL SERVICE, 1934.04 ; 3, MARC, 594.50 ; 4, CENTERPOINT, 65.31 ; 5, CITY OF MEDFORD, 116.60 ; 6, PIONEER TELEPHONE, 352.80 ; 7, NBC OKLAHOMA, 2042.95 ; 8, NBC OKLAHOMA, 3595.32 ; 9, NBC OKLAHOMA, 3153.70 ; 10, STATE EXCHANGE BANK, 3370.91 ; 11, SHATTUCK NATL BANK, 5905.95 ; 12, NBC OKLAHOMA, 3078.05 ; 13, JOHN DEERE CREDIT, 5658.01 ; 14, SHATTUCK NATL BANK, 3765.18 ; 15, CATERPILLAR FINANCIAL SERVICES, 4571.47 ; 16, STATE EXCHANGE BANK, 8416.67 ; 17, CATERPILLAR FINANCIAL SERVICES, 3290.92 ; 18, STATE EXCHANGE BANK, 8887.64 ; 19, SHATTUCK NATL BANK, 2700.07 ; 20, COMMUNITY NATL BANK OF OKARCHE, 1630.08 ; 21, ODOT/COMPTRROLLER, 1532.74 ; 22, ODOT/COMPTRROLLER, 4034.17 ; 23, COMMUNITY NATL BANK OF OKARCHE, 3987.11 ; 24, ODOT/COMPTRROLLER, 6562.65 ; 25, ODOT/COMPTRROLLER, 957.65 ; 26, STATE EXCHANGE BANK, 3321.73 ; 27, ODOT/COMPTRROLLER, 2938.28 ; 28, OFFICE SOLUTIONS INC, 55.00 ; 29, PIONEER FIRE & SAFETY, 330.00 ; 30, KELLPRO, 1774.80 ; 31, KELLPRO, 1461.80 ; 32, CENTERPOINT ENERGY, 48.66 ; 33, CITY OF POND CREEK, 308.31 ; 34, PIONEER TELEPHONE, 75.12 ; 35, WAKITA UTILITY AUTH, 68.18 ; 36, PIONEER TELEPHONE, 196.20 ; **RM&P** 1, KELLPRO, 5880.90 ; **RURAL FIRE-ST** 1, HEMBREE & HODGSON CONSTRUCTION, 2638.09 ; 2, HEMBREE & HODGSON CONSTRUCTION, 40586.01 ; 3, ANDY'S DISPOSAL, 48.00 ; 4, PIONEER TELEPHONE, 97.98 ; 5, PIONEER TELEPHONE, 85.76 ; 6, CRITICALCOMM, 136.55 ; 7, AEC, 245.00 ; **SH BD OF**

PRIS 1, SLATER MECHANICAL, 424.45, ; 2, KAY ELECTRIC, 227.00, ; 3, OK STATE BANK, 848.03, ; 4, MARKLE, ALEXIS, 142.79, ; 5, TRAVIS, KRISTAN, 120.72, ; 6, PIONEER TELEPHONE, 216.72, ; **SH COMMISSARY** 1, OK STATE BANK, 1224.93, ; **SHERIFF-ST** 1, OK STATE BANK, 688.55, ; 2, VERIZON WIRELESS, 473.16, ; **SH SVC FEE** 1, AT&T, 121.75.

Hess moved to approve blanket purchase orders as presented. Ronck seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

Ronck moved to approve the Monthly Appropriation for the General Fund/Rewards/M&O in the amount of \$500.00 for %50 Movement to 0001-2-3000-2005 from FY 17-18 to FY 18-19. Hess seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

Hess moved to acknowledge the Annual Abstract of Valuation & Assessment and Assessor's Report to the Excise Board for Grant County 2018. Ronck seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

Ronck moved to acknowledge the Grant County Election Board Official Certificate of Votes for election held June 26, 2018.

Hess moved to reject the bid received for Phone/Fax Quote #18-2018 for District 1 for rock hauling for general road repair. Ronck seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

Ronck moved to approve #2018-27 Resolution to Surplus of Equipment - Assessor's Office as follows. Hess seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried. Chairs (x3) Inv. #H-102.04/H-102.05/H-102.06 Purchase Price Unknown • (x3) Desks-Inv. #H-105.01 Purchase Price Unknown /H-105.02 Purchase Price Unknown /H-105.06 Purchase Price \$226.00 • Speakers-Inv. #H-105.09 Purchase Price Unknown • 2002 IBM Typewriter-Inv. #H-201.01 Purchase Price \$545.00 • HP Printer-Inv. #H-201.04 Purchase Price \$207.00 • Enid Data Scanner-Inv. #H-201.05 Purchase Price \$414.34 • (x2) Monroe Calculators-Inv. #H-203.04 Purchase Price \$207.00 & H-203.06 Purchase Price \$159.00 • Canon Calculator-Inv. #H-205.05 Purchase Price Unknown • Dell Computer Monitor-Inv. #H-218.11 Purchase Price \$2,927.60 • CTX Monitor-Inv. #H-218.34 Purchase Price \$659.00 • (x2) KanOkla Monitors-Inv. #H 218.43 Purchase Price \$652.00 & H-218.44 Purchase Price \$661.00 • Mobilyst Pen Pad-Inv. #H-218.49 Purchase Price \$1,250.00 • Fujitsu Router-Inv. #H-218.50 Purchase Price \$950.00 • (x5) Battery Backups-Inv. #H-219.01/H-219.02/H-219.05/H-219.06/H-219.08 Purchase Price Unknown • HP Plotter-Inv. #H-219.14 Purchase Price \$6,895.00 • ATAPI Tape Backup-Inv. #H-226.01 Purchase Price \$226.00 • 2002 Olympus Camera-Inv. #H-230.01 Purchase Price \$299.95 • 2005 Kodak Camera-Inv. #H-230.02 Purchase Price \$399.99 • (x2) KanOkla Phone System-Inv. #H-235.01 Purchase Price \$669.33 /H-235.02 Purchase Price \$343.71 • (x2) Large Metal Cabinets- Inv. #H-250.01/H-250.03 Purchase Price \$30.00 each • Lateral Wood File Cabinet-Inv. #104.19 Purchase Price \$29.50 • Ergotron Workstation-Inv. #H-104.19 Purchase Price \$2,316.00 • Gray Roll Cart-Inv. #H-111.03 Purchase Price Unknown • Gray Metal Table-Inv. #H-111.04 Purchase Price Unknown • Tan rolling cart-Inv. #H-111.04 Purchase Price \$39.95.

Hess moved to approve #2018-68 – Declaration of Surplus for County Clerk's Office as follows. Ronck seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried. Int'l Typewriter Inv. #F.201.18 Purchase Price \$569.00 • (x2) Okidata Printers Inv. #F.218.3/ Inv. #F.218.4 Purchase Price \$670.00 each • Fujitsu Scanner-Inv. # F.218.13 Purchase Price \$1,145.00 • HP Printer-Inv. #F.218.08 Purchase Price \$222.00 • HP Computer & Monitor- Inv. #F.218.11 Purchase Price Unknown • HP Computer & Server-Inv. #F218.12 – Purchase Price Unknown • Gray Metal Cabinet-Inv. #10-104.8 Purchase Price \$320.60

Ronck moved to approve Resolutions #2018-69 through #2018-77 for disposing of equipment in the County Clerk's Office as follows. Hess seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

#2018-69 Int'l Typewriter Inv. #F.201.18 • **#2018-70** Okidata Printer Inv. #F.218.4 • **#2018-71** Fujitsu Scanner- Inv. # F.218.13 • **#2018-72** Gray Metal Cabinet-Inv. #10-104.8 • **#2018-73** HP Printer-Inv. #F.218.08 • **#2018-74** Okidata Printer Inv. #F.218.3 • **#2018-75** HP Computer & Monitor- Inv. #F.218.11 • **#2018-76** HP Computer & Server-Inv. #F218.12 • **#2018-77** HP Computer – Inv. #218.16.

Ronck moved to approve the following Declarations of Surplus for District 3. Hess seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

#2018-79 2009 980H Cat Loader – Inv. #D.312.09 Purchase Price \$249,291.00 • **#2018-88** 2500-gallon Poly Tank/Shop Vac Model 85L550 Purchase Price \$100.00/Troy-Bilt Power Washer Inventory and Purchase Price Unknown/Shop Vac Plus 16 gal – Model 85L550 – Inv. #499.01 Purchase Price \$484.00 #2018-92 2001 D-5Bulldozer Inv. #D.353.14 Purchase Price \$31,000.00/1992 White Volvo Truck Inv. #D.302.38 Purchase Price \$24,050.00/1988 Int'l Truck Inv. #D.302.35 Purchase Price \$20,800.00.

Ronck stated that District 3 did not follow proper procedures for the following items. The process was handled poorly, and corrective actions have been taken.

Ronck moved to approve and reject Resolutions as follows for District 3. Hess seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried. **APPROVED RESOLUTIONS FOR DISPOSING: #2018-81** Osmosis Ice Machine – Inv. #D507.02 • **#2018-82** 2009 JD Dual-Wing Mower – Inv. #D333.13 • **#2018-85** 2009 JD Tractor 7230 – Inv. #D304.11 • **#2018-89** 2500-gallon Poly Tank with no inventory number • **#2018-92** 2001 D-5 Bulldozer – Inv. #353.14 • **#2018-94** 1992 White Volvo Truck Inv. #D302.38. **REJECTED RESOLUTIONS FOR DISPOSING: #2018-86** 2009 JD Tractor 7230 – Inv. #D304.12 • **#2018-90** Shop Vac – Model 85L550 – Inv. #499.01 • **#2018-91** Troy-Bilt Power Washer 2700 Max PSI – No inventory number • **#2018-93** 2001 D-5 Bulldozer – Inv. #353.15 • **#2018-95** 1988 Int'l Truck – Inv. D302.35.

Ronck moved to rescind Resolution #2018-84 for Disposing of Equipment for District 3 **#2018-84** – 2009 JD Front End Loader – Inv. #D333.15. Hess seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

No action on janitorial contract between GC Health Department and Summer Garcia as awaiting originally signed contract for further review by ADA Young.

Hess moved to approve the following Change Orders 001, 002, 004, and 005 as presented and reject Change Order 003 for further discussion with Lamont Fire Department and architect. Ronck seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

APPROVED: Change Order 001 – Bid Package 8A deduct \$555.00 remove HMF 07M and 9A deduct \$427.00 removal of opening 01B for a total deduction of \$982.00 ▪ Change Order 002 – Bid Package 16A-Electrical deduct \$550.00 ▪ Change Order 004 Bid Package 9C-Millwork bid with Painting and 6A-Millwork deduct \$1,080.00 ▪ Change Order 005 – Change in value of engineered concrete slab design as required by engineer – Total proposal \$10,909.80 (\$4,747.07 from contingency and \$6,162.73 additional funds).

REJECTED: Change Order 003 Omission of Women’s Restroom (Bid Package 9B-Flooring deduct \$319.50 / 15A-Plumbing deduct \$2,100.00 / 15B-HVAC deduct \$175.00). Bobbitt will discuss rejected change order with Lamont Fire Department and Jim McKee, Architect.

Hess moved to sign Settlement Agreement and Release for Yellowhouse Machinery for repairs made for District 1 in the amount of \$15,148.51 and to produce payment after all parties have executed said agreement per instruction of ADA Young. Ronck seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried. ADA Young will review all documentation prior to release of payment to vendor.

Ronck moved to sign Settlement Agreement and Release for Pioneer Security System for annual service agreement for Grant County Expo Center (Fair Board) in the amount of \$994.91 and to produce payment after all parties have executed said agreement per instruction of ADA Young. Hess seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried. ADA Young will review all documentation prior to release of payment to vendor.

Hess moved to sign Settlement Agreement and Release for Crossland Construction Change Order #002/payment application #11 in the amount of \$42,711.91 for Grant County Expo Center (Fair Board) and to produce payment after all parties have executed said agreement per instruction of ADA Young. Ronck seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried. ADA Young will review all documentation prior to release of payment to vendor.

Ronck moved to reject payment to Myder Fire Support LLC for Medford Fire Department for repair to Fire Truck in the amount of \$10,881.11 as it should have been encumbered as a blanket purchase order. Hess seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

No Road Crossing Permits were presented.

Hess reported an accidentally death had occurred at the shale pit leased by Grant County Sunday evening. Signs are posted as “UNAUTHORIZED PERSONNEL ONLY”. Hess will visit with landowner for possible additional safety measures at this location. Hess will notify ADA Young and Dusty Birdsong of ACCO of this accident.

Hess commented Cyndi Byrd spoke with commissioners statewide regarding the ETR funds process. Ms. Byrd stated a separate account should be established for these funds. This account has been established in Grant County.

Hess and Ronck both stated their district employees continue routine work within their districts.

Bobbitt will attend the National Counsel in Nashville, TN and will return next week.

With no further action to come before the board, at 10:46 a.m. Hess moved to adjourn. Ronck seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

Approved this 16th day of July 2018

Board of County Commissioners – Grant County, OK

/s/ Patrick J. Ronck, Vice-Chairman

/s/ Max L. Hess, Member

/s/ Cindy Pratt, County Clerk (Secretary)