

MINUTES OF BOCC REGULAR MEETING

Grant County Board of Commissioners held a regular meeting Monday, May 21, 2018. Notice of the Meeting, including agenda, was posted on the first-floor bulletin board and at entrances of the Grant County Courthouse, Medford, Oklahoma, Friday, May 18, 2018 at 9:00 a.m. in accordance with Title 25, §301-314 O.S.

Ronck called the meeting to order at 9:00 a.m. After roll call, a quorum was acknowledged. Present were Patrick J. Ronck and Max L. Hess. Cindy R. Bobbitt was attending the NACo Western Interstate Regional Meeting. Also present were Penny Dowell, Robyn Rapp, and Cindy Pratt. Robin Herod entered for Item 7K. A.D.A. Steven Young entered for Executive Session.

Ronck led the prayer and Hess led the flag salute.

Pratt acknowledged the Agenda was properly posted in compliance with the Open Meeting Act.

Hess moved to approve the May 14, 2018 minutes as corrected. Ronck seconded. Bobbitt•*absent*, Ronck•*aye*, Hess•*aye*. Motion carried. Approved minutes will be published in the local newspaper and at www.grantcountyoak.com.

No comments from the public.

No Transfers of Appropriations were presented.

Ronck moved to review Purchase Orders and Travel Claims. Hess seconded. Bobbitt•*absent*, Ronck•*aye*, Hess•*aye*. Motion carried.

Hess moved to approve Purchase Orders and Travel Claims as follows: Ronck seconded. Bobbitt•*absent*, Ronck•*aye*, Hess•*aye*. Motion carried.

AMB SVC-ST 83, STAPLES, 364.95 ; **84**, OSAGE INDUSTRIES, 99465.00 ; **EMS 522-ST 9**, HAWLEY FIRE DEPT, 558.73 ; **GENERAL 1312**, KELLPRO, 104.00 ; 1313, MID-WEST PRINTING, 1131.17 ; 1314, ENID TYPEWRITER, 164.95 ; 1315, JUNGHANNS, KASSIE, 178.25 ; 1316, OSU COOP EXTENSION SERVICE, 461.00 ; 1317, PRATT, CINDY, 10.41 ; 1318, AMAZON COM/GE MONEY BANK, 100.70 ; 1319, AMAZON COM/GE MONEY BANK, 48.06 ; 1320, COUNTY CLERKS & DEPUTIES, 180.00 ; 1321, FARMERS GRAIN, 15.00 ; 1322, FARMERS GRAIN, 15.39 ; 1323, POSTAL SERVICE, 242.00 ; 1324, PRATT, CINDY, 129.75 ; 1325, MEDFORD PATRIOT STAR, 470.55 ; 1326, PIONEER TELEPHONE, 26.34 ; 1327, ENID TYPEWRITER, 29.15 ; 1328, FARMERS GRAIN, 243.66 ; 1329, PIONEER TELEPHONE, 88.64 ; **HEALTH 132**, LAZCANO, HELEN, 29.14 ; 133, QUILL, 205.09 ; **HIGHWAY 2148**, SEELY, DOUGLAS R., 934.34 ; 2149, BAKER, ASHLEY N., 934.34 ; 2150, SUNBELT, 25977.60 ; 2151, PRAIRIE LAND PARTNERS, 294.43 ; 2152, ENID CONCRETE, 4299.00 ; 2153, DAVIDSON BROS, 1856.25 ; 2154, YELLOWHOUSE, 229.62 ; 2155, P & K EQUIPMENT, 350.62 ; 2156, LOWES, 21.14 ; 2157, MUNN SUPPLY, 90.36 ; 2158, WARREN CAT, 440.17 ; 2159, PIONEER TELEPHONE, 366.00 ; 2160, LITTLE BS TWO, 25.00 ; 2161, MUNN SUPPLY, 27.90 ; 2162, ACG MATERIALS, 59468.69 ; 2163, RAILROAD YARD, 11070.64 ; 2164, B & H DOZER, 22036.92 ; 2165, MR H CANVAS, 140.00 ; 2166, WARREN CAT, 1115.13 ; 2167, KELLPRO, 3323.93 ; 2168, B & H DOZER, 2800.00 ; 2169, T & W TIRE LLC, 40.00 ; 2170, H&K CATTLE AND TRUCKING, 960.33 ; 2171, , 10701.74 ; **MTG CERT 4**, RENAISSANCE TULSA CONVENTION CENTER, 279.00 ; **RURAL FIRE-ST 233**, TOWN OF MANCHESTER, 199.65 ; 234, FARMERS GRAIN, 230.97 ; 235, BLUBAUGH AUTO PARTS, 264.04 ; 236, BLUBAUGH AUTO PARTS, 325.00 ; 237, BLUBAUGH AUTO PARTS, 172.35 ; 238, JIM MCKEE ARCHITECT, 458.84 ; 239, CHIEF FIRE & SAFETY CO, 600.00 ; 240, TOWN OF MANCHESTER, JACQUELINE KLOEFKORN, 211.97 ; **SH BD OF PRIS 230**, HUGHES PHARMACY, 30.14 ; 231, CINTAS, 121.02 ; 232, QUILL, 49.00 ; 233, PRIORITY DISPATCH, 98.00 ; 234, MID AMERICA, 1292.73 ; 235, DIANA HENDERSON, 60.00 ; **SH COMMISSARY 34**, FARMERS GRAIN, 126.00 ; 35, PRODIGY SOLUTIONS, 559.00 ; **SHERIFF-ST 76**, SUNDERLAND ELECTRIC, 204.00 ; **SH SVC FEE 120**, DIRECT TV, 129.98.

No Blanket Purchase Orders were presented.

No action on Phone/Fax Quote #15-2018 – Replacement bid for Sale of Cattle Barn and removal from premises located at GC Fairgrounds in Pond Creek, OK(old facility) for further discussion with A.D.A. Young.

No action on Bid #13-2018 – Grant County Farm Leases for further clarification of legal descriptions.

The board acknowledged OSA&I form 240 for correction of Official Depository Account for Election Board in the amount of \$237.18 with supporting documentation retained in the Clerk's Office.

Ronck moved to accept the April 2018 Monthly Officers Reports submitted by the Assessor, Court Clerk, Election Board, Health Department, Sheriff, and Treasurer which are subject to OSA&I audit. Hess seconded. Bobbitt•*absent*, Ronck•*aye*, Hess•*aye*. Motion carried.

The board acknowledged the April 2018 Monthly Jail Report from Sheriff's Office as presented.

Hess moved to approve the April 2018 State Expenditures for the DA's Office totaling \$1,057.83. Ronck seconded. Bobbitt•*absent*, Ronck•*aye*, Hess•*aye*. Motion carried.

Hess moved to approve the April 2018 State Payroll Claim Voucher for Election Board Secretary totaling \$2,550.12. Ronck seconded. Bobbitt•*absent*, Ronck•*aye*, Hess•*aye*. Motion carried.

Ronck moved to approve the 2018 State Reimbursement for Double Homestead Exemption – Assessor's Office in the amount of \$979.46 as presented by Robin Herod. Hess seconded. Bobbitt•*absent*, Ronck•*aye*, Hess•*aye*. Motion carried.

Ronck moved to approve OSA&I Form 270 – Cash Voucher Claim – Drug Assess Forfeiture Sharing Claim dated 05-11-18 for Grant County District Attorney's Office as presented. Hess seconded. Bobbitt•*absent*, Ronck•*aye*, Hess•*aye*. Motion carried. Total Claim to Medford Police Department \$71,514.48.

No action on Procedures & Service Contract under State of OK with ComData for Grant County – Automated Fuel Cards as is under review by A.D.A. Young.

The board acknowledge the Grant County Free Fair – Award and Premium checking account at Bank7 will be dissolved as advised by A.D.A. Young. This account will be maintained through the County Clerk's Office. Fair Board is to try and reach out to those who have not cashed premium checks from last year's Free Fair.

Hess moved to vote via proxy for Jason Clark as Direct of the Board of Compsource Mutual Insurance. Ronck seconded. Motion carried. Bobbitt•*absent*, Ronck•*aye*, Hess•*aye*. Motion carried.

Hess moved to approve the Grant County Standard Zoning letter to Steve Hildinger for property north of Nash off Greer Road, with no zoning requirements in Grant County at this time. Ronck seconded. Bobbitt•*absent*, Ronck•*aye*, Hess•*aye*. Motion carried.

The board acknowledged the National Guard Bureau – Environmental Assessment for F-16 flight operations in Vance Military Operations Areas as presented.

Pratt updated the board on the renovations currently underway at the Courthouse and Sheriff's Office and presented the daily reports from Kyler Construction Group. A construction meeting was held on May 15, 2018 with Larry Hand-KCG, Jim Hamlin-Ambler Architects, Scott Falkenberg and Cindy Pratt. The removal of the steps at the entrance of the Sheriff's Office has been completed. Additional footing was discovered when KCG began dirt work in this area and is being addressed. Ambler is working on potential changes to the original plans regarding some issues with the Sheriff's Office and the sidewalks and parking area of the Sheriff's Office. Ambler will work on revisions for further presentment to the BOCC. Three brick colors have been selected for the south side of the Sheriff's Office where the overhead doors will be removed and bricked in. The color "bronze" has been selected for the metal framing for the north side of the Courthouse entrance. Work has begun on the exterior of the Courthouse as they are power washing the stone prior to repair.

No Road Crossing Permits were presented.

No new business.

At 10:10 a.m. Hess moved to enter Executive Session for discussion on the Court Order – Sedgwick County, Kansas for inspection and reproduction of Medical, Employment Records and Protected Health Information pursuant to State and Federal Law (HIPAA) and Notification of Waiver of Physician-Patient Privilege. Case #2017-CV-002244-TC Janice Shaffer and Jerry Shaffer, Plaintiffs vs. Daniel Aguilar. Ronck seconded. Bobbitt•*absent*, Ronck•*aye*, Hess•*aye*. Motion carried.

At 10:29 a.m. Ronck moved to re-enter Regular Session. Hess seconded. Bobbitt•*absent*, Ronck•*aye*, Hess•*aye*. Motion carried.

Hess moved to instruct the County Clerk to copy all employee records and history of employee for Jerry Shaffer and provide to A.D.A. Young for him to respond to the request per the Court Order – Sedgwick County, Kansas for inspection and reproduction of Medical, Employment Records and Protected Health Information pursuant to State and Federal Law (HIPAA) and Notification of Waiver of Physician-Patient Privilege. Case #2017-CV-002244-TC Janice Shaffer and Jerry Shaffer, Plaintiffs vs. Daniel Aguilar. Ronck seconded. Bobbitt•*absent*, Ronck•*aye*, Hess•*aye*. Motion carried.

Hess reported D1 received approximately 1.2 inches of rain. D1 has been hauling shale and will begin mowing today in preparation for Memorial Day weekend. The courthouse and all district shops will be closed May 28, 2018 in observance of the Memorial Day holiday. The next regular BOCC meeting will be Tuesday, May 29, 2018. Hess will attend a NODA meeting on Thursday. Hess reported the CED meeting was productive and CED will hire an engineer to replace Jim Watson who transferred to another CED. CED is

preparing correspondence to state legislators regarding concerns of the hold placed on 5-year plan by ODOT. D1 is working on spraying musk thistle in their district.

Ronck reported D3 also received rain. D3 continues mowing, grading and hauling rock. D3 is working on prepping the 3rd mile of M&M road for rocking. Farmer's Grain held their Annual Meeting at the GC Expo Center and placed outdoor carpet in the arena area which worked well. Musk thistle is being sprayed in District 3.

With no further action to come before the board, at 10:36 a.m. Hess moved to adjourn. Ronck seconded. Bobbitt•absent, Ronck•aye, Hess•aye. Motion carried.

attest



Cindy Pratt
Cindy Pratt, County Clerk (Secretary)

**Board of County Commissioners
Grant County, Oklahoma**

Cindy R. Bobbitt
Cindy R. Bobbitt, Chairman
Patrick J. Ronck
Patrick J. Ronck, Vice-Chairman
Max L. Hess
Max L. Hess, Member