

MINUTES OF BOCC REGULAR MEETING

Grant County Board of Commissioners held a regular meeting Monday, April 23, 2018. Notice of the Meeting, including agenda, was posted on the first-floor bulletin board and at entrances of the Grant County Courthouse, Medford, Oklahoma, Friday, April 20, 2018 at 9:00 a.m. in accordance with Title 25, §301-314 O.S.

Bobbitt called the meeting to order at 9:00 a.m. After roll call, a quorum was acknowledged. Present were Cindy R. Bobbitt, Patrick J. Ronck, and Max L. Hess. Also present were Penny Dowell, Cindy Pratt and guest, Chuck Tolle, Representative of Deer Creek Fire Department. A.D.A. Steven Young was present to provide legal counsel on agenda items 7P thru 7S. Jenna Kilian was present to provide information on record destruction.

Bobbitt led the prayer and Ronck led the flag salute.

Pratt acknowledged the Agenda was properly posted in compliance with the Open Meeting Act.

Ronck moved to approve the minutes for April 16, 2018 as presented. Hess seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

Minutes will be published in the local newspaper and at www.grantcountyok.com.

No comments from the public.

No Transfer of Appropriation were presented.

Hess moved to review the Purchase Order and Travel Claims. Ronck seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

Hess moved to approve the Purchase Order and Travel Claims as follows: Ronck seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

AMB SVC-ST 69, CITY OF POND CREEK, 5503.69; **ASSR REV FEE** 13, KANOKLA, 90.00; **EMS 522-ST** 5, FARMERS GRAIN, 6.88; **FAIR IMPROVE-ST** 14, WINTER, TIM, 132.58; **GENERAL** 1202, OFFICE SOLUTIONS, 6.85; 1203, AMAZON COM/GE MONEY BANK, 45.20; 1204, MOORE'S MARKET, 8.58; 1205, AMAZON COM/GE MONEY BANK, 228.41; 1206, AMAZON COM/GE MONEY BANK, 19.75; 1207, MEDFORD PATRIOT STAR, 342.80; 1208, ENID TYPEWRITER, 46.64; 1209, MEDFORD PATRIOT STAR, 307.20; **HEALTH** 114, OG&E, 166.87; 115, LAZCANO, HELEN, 16.92; 116, ENID TYPEWRITER, 285.00; **HIGHWAY** 1917, ACCO, 105.00; 1918, HAMPTON INN & SUITES BRICKTOWN, 428.00; 1919, BEST WESTERN PLUS, 607.92; 1920, HESS, MAX, 281.22; 1921, COX, ERIC, 34.20; 1922, CASH, DANIEL, 38.67; 1923, KILIAN, JASON, 19.58; 1924, JONES, ARTHUR, 57.85; 1925, ENID CONCRETE, 4524.00; 1926, SUNBELT, 4320.00; 1927, RAILROAD YARD, 18233.12; 1928, K & O CONSTRUCTION, 504.00; 1929, MUNN SUPPLY, 23.05; 1930, OFFICE SOLUTIONS, 102.38; 1931, MUNN SUPPLY, 108.38; 1932, AMAZON COM/GE MONEY BANK, 833.06; 1933, SUNBELT, 78961.25; 1934, YELLOWHOUSE, 25.69; 1935, LITTLE B'S TWO, 80.00; 1936, TRUCKPRO, 129.90; 1937, BRUCKNER TRUCK SALES, 1594.88; 1938, B'S QUALITY DOOR, 120.00; 1939, BRUCKNER TRUCK SALES, 155.45; 1940, ROLLING PRAIRIE, 63.70; 1941, KIRBY SMITH, 152651.00; **RESALE - TREASURER** 57, AMAZON COM/GE MONEY BANK, 309.30; 58, AMAZON COM/GE MONEY BANK, 1837.00; **RURAL FIRE-ST** 193, FORESTRY SUPPLIERS, 666.03; 194, AUTRY TECHNOLOGY CENTER, 215.00; 195, FARMERS GRAIN, 61.53; 196, MUNN SUPPLY, 58.80; 197, FARMERS GRAIN, 760.00; 198, FARMERS GRAIN, 187.86; 199, TOWN OF MANCHESTER, 258.37; 200, TOWN OF MANCHESTER, 134.60; 201, FOUR J S TIRE SERVICE, 253.68; **SH BD OF PRIS** 193, FAMILY PHARMACY, 95.75; 194, FINISH LINE FLEET DEPT 50, FINISH LINE FLEET DEPT 50, 1969.13; 195, LINDELL, JAMES ERIC, 10.00; 196, MOORE'S MARKET, 1084.00; 197, HUGHES PHARMACY, 83.81; 198, HUGHES PHARMACY, 33.92; 199, HUGHES PHARMACY, 40.37; 200, GREAT SALT PLAINS HEALTH, 20.00; 201, STOLZ TELECOM, 230.98; 202, COUNTRY MEATS, 178.00; 203, CINTAS FAS LOCKBOX, 91.18; 204, DAVIS FURNITURE & APPLIANCE, 99.99; 205, MID AMERICA, 1027.13; 206, LA QUINTA INN & SUITES, 85.50; 207, FINISH LINE FLEET DEPT 50, FINISH LINE FLEET DEPT 50, 1591.79; **SH COMMISSARY** 28, PRODIGY SOLUTIONS INC, 559.00; 29, FALCO ALARM CO. OF STILLWATER, 50.00; 30, STOLZ TELECOM, 862.49; **SH SVC FEE** 108, DIRECT TV, 129.98; 109, DOLLAR GENERAL, 22.17.

Hess moved to approve the blanket purchase orders as presented. Ronck seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

Ronck moved to approve the CED Plan of Proposed Bridge Replacement for Bridge #270 and #271A located in District 3 as presented. Hess seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

Hess moved to approve the Notice to Bidder #05-2018 for the purchase of one or more 2018 or newer water tanker truck for Deer Creek Fire Department as presented. Ronck seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

Ronck moved to approve the Notice to Bidder #06-2018 for materials for bridge #270 and #271A for District 3 as presented. Hess seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

Hess moved to approve the Notice to Bidder #07-2018 for labor for bridge #270 and #271A for District 3 as presented. Ronck seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

Ronck moved to approve the Notice to Bidder #08-2018 for lease purchase of one or more 2018 or newer oil distributor truck including financing options for District 1 and 3 as presented. Hess seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

Bobbitt moved to acknowledge the cancellation of NJPA Bid for Thompson dry-prime 4" pump, diesel motor (Model 4TSC-DJDST-45T) through Kinnunen at a price of \$31,687.00 for District 2. Ronck seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried. Cancellation is due to delivery of equipment would be approximately 12 weeks and this equipment is need as soon as possible.

Hess moved to accept the purchase of a 2018 Godwin CD100M, Model w/0 hours, Unit # N.I.S. in the amount of \$31,775.00 for District 2 through the BuyBoard. Ronck seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried. Purchase from Kirby-Smith, a State approved vendor through BuyBoard.

Hess moved to approve the Proclamation for Oklahoma Home and Community Education Week as May 6, 2018 through May 12, 2018 as presented. Ronck seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

No action on the following items for Grant County Free Fair (GCFF) as awaiting signatures of board president. Item 7L-Designation of Requisitioning Officer for GCFF – Lacy Reimer, Fair board Treasurer. Item 7M-Designation of Receiving Officer for GCFF – Julian Garcia and Bryan Schultz – Revocation of Requisition Officer – Tim Winter – Revocation of Receiving Officer for GCFF – Kassie Junghanns and Elizabeth Hendrick.

Bobbitt moved to appoint Patrick J. Ronck to represent the BOCC for discussion with the GC Free Fair Board regarding the terms of the part time employee. Hess seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried. Appointment as advisement of A.D.A. Young.

Ronck moved to approve the service agreement for GC Expo Center and Culligan of Enid for monthly service. Hess seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried. The payment of invoice #2697893 for \$505.85 was declined by the BOCC per advisement of A.D.A. Young as proper purchasing procedures were not followed. Ronck will visit with the Fair Board regarding this matter.

Hess moved to appoint Commissioner Ronck to contact Eric Brown with Crossland Construction regarding the pre-lien documents received by the county pertaining to the GC Expo Center. Bobbitt seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried. Ronck will report his finding to the BOCC.

Ronck moved to decline the payment of PO 3399 for purchase of shale from Dale's Construction for Hawley Fire Department as proper Purchasing Procedures were not followed and as per advisement of A.D.A. Young. Hess seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

Ronck moved to accept the Monthly Officers Report for March 2018 as presented for the Assessor's, Election Board, Health Dept, Sheriff's Office and Treasurer's - All subject to audit. Hess seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

Hess moved to acknowledge the Monthly Jail Report from Sheriff's Office for March 2018 as presented. Ronck seconded. Assessor's, Election Board, Health Dept, Sheriff's Office and Treasurer's

Ronck reported the ABEL Q&A meeting was directed to liquor vendors and merchants and did not provided pertinent information to report to the BOCC.

No action on Zoning Questionnaire from Verticom – OK01988/US-OK-5080 Haskel Road. The board will revisit this after checking with Commissioner's Assistant about possible standard zoning letter.

Ronck moved to have Commissioner Bobbitt to move forward with Alva Monument has offered to possibly donate or sell at cost a monument stone for a memorial for the indigent citizens of Grant County. Information needs to be confirmed with the new owner. Hess seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried. Bobbitt will report additional information to the board when obtained.

Hess moved to cap and remove the leaking water fountain in the lobby on the first floor of the courthouse. Ronck seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried. No replacement will be made at this time.

Ronck moved to approve the destruction of audited records for Grant County in accordance with O.S. Statute Title 29 – Record Retention. Hess seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried. Bobbitt relayed District 2 has sufficient temporary storage space until final destruction process is determined. Bobbitt requested records for destruction be boxed. All boxes will be secured by shrink wrap prior to transporting to temporary storage. Pratt will notify officers of request to box unnecessary records including records from the 4th floor of the courthouse as there is a safety weight limit issue and the first phase of the courthouse renovation will begin soon.

Hess moved to authorize the Clerk's Office to prepare Highway Purchase Orders from 2012 and older for destruction. Ronck seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried. The board relayed all FEMA records are to be retained.

No action on Items 7BB and 7CC - Janitorial contracts for GC Health Department. After agenda posting it was relayed that contractor had not yet been determined.

Hess moved to approve the Boundary and Annexation Survey – Department of Commerce – US Census Bureau. Ronck seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

Bobbitt moved to approve Road Crossing Permit #2018-434 to Kay Electric - D2 as below described and to table Permit #2018-433 for further review by Ronck. Hess seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried. Beginning SE/4 of SE/4 18-25N-3W to NW/4 of NW/4 31-25-N-3W. Approval is subject to movement of anchor as relayed to Chad Shepherd of Kay Electric.

Pratt presented a correspondence from Jim Hamlin, Ambler Architect which was received after posting of the agenda which requested the scheduling of continuous contractor/owner meetings. The board requested Cindy Pratt and Scott Falkenberg attending scheduled meetings. Pertinent information from these meetings will be relayed to the BOCC. Board members will be notified if their present is needed at said meetings.

At 10:30 a.m. Hess moved to enter Executive Session per Title 25 O.S. § 307.B.4 – Bi-annual review of Emergency Manager, Safety Director and IT Employee, Brandon Fetters. Ronck seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

At 11:44 a.m. Ronck moved to re-enter regular session. Hess seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

No action on discussion of Bi-annual review of Emergency Manager, Safety Director and IT Employee, Brandon Fetters.

Hess reported between 1 and 2 inches of rainfall in District 1. The removal of the first bridge for replacement has begun. Hess will attend the Statewide CED and Legislative meetings in OKC on Wednesday. Manchester is hosting a Car Show on April 28, 2018.

Ronck reported District 3 also received rain last week. District 3 employees continue working on roads. Ronck will communicate with the Fair Board to address issues that have been discussed. Ronck reported the fairgrounds buildings sold at auction on April 21, 2018 as follows. Show Ring panels \$100.00 • Heaters \$50.00 • Hog/Sheep/Show barn sold together for \$500.00. Buyer has 90 days to remove all buildings.

Bobbitt reported a range of 1.8 to 2.7 inches of rainfall across District 2. District 2 employees are working in the shop on repairs and general maintenance. Bobbitt will deliver Activity Books provided by NACo to Deer Creek-Lamont, Medford and Pond-Creek Public Schools and visit with the students about County Government. Bobbitt will attend the ACCO Legislative and all other ACCO meeting on Wednesday. District 2 will have a Safety meeting on Thursday. Bobbitt reported the sale of a county pickup at the JKJ Auction.

With no further action to come before the board, at 10:53 a.m. Hess moved to adjourn. Ronck seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

Board of County Commissioners – Grant County, OK

/s/ Cindy R. Bobbitt, Chairman

/s/ Patrick J. Ronck, Vice-Chairman

/s/ Max L. Hess, Member

/s/ Cindy Pratt, County Clerk (Secretary)