

MINUTES OF BOCC REGULAR MEETING

Grant County Board of Commissioners held a regular meeting Monday, January 8, 2018. Notice of the Meeting, including agenda, was posted on the first-floor bulletin board and at entrances of the Grant County Courthouse, Medford, OK, Friday, January 5, 2018 at 9:00 a.m. in accordance with Title 25, §301-314 O.S.

Bobbitt called the meeting to order at 9:00 a.m. After roll call, a quorum was acknowledged. Present were Cindy R. Bobbitt, Patrick J. Ronck, and Max L. Hess. Also present were Penny Dowell, Robin Herod, Cindy Pratt, and Robyn Rapp. Guest present were Chad Bailey, Dusty Bittle, and Mike Wolf. Brandon Fetters entered the meeting to provide updated information on possible burn ban.

Ronck led the prayer and Hess led the flag salute.

Pratt acknowledged the agenda was properly posted in compliance with the Open Meeting Act.

No comments from the public.

Hess moved to review Transfer of Appropriations. Ronck seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

Ronck moved to approve Transfer of Appropriations as presented. Hess seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried. TREASURER: \$4,107.00 M&O to Full Time Salaries – repayment to M&O. ■ EMERG MANAGEMENT: \$1,500.00 Travel to M&O – correcting entry-funds were appropriated to incorrect account in clerk's office (6mo @ \$250.00).

Hess moved to review purchase orders and travel claims. Ronck seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

Ronck moved to approve the following purchase order and travel claims as presented. Hess seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

911 PHONE: 9, Woods Co Enhanced 911, 6404.29, ; **AMB SVC-ST:** 46, City of Pond Creek, 5868.57, ; 47, Pioneer Telephone, 50.00, ; **GENERAL:** 755, Beth M. Malatin, 637.00, ; 756, Office Solutions, 157.88, ; 757, One Source Managed Service, 200.23, ; 758, Sterling, Scott, 600.00, ; 759, Dowell, Penny, 400.00, ; 760, Ronck, Patrick, 600.00, ; 761, Bobbitt, Cynthia, 600.00, ; 762, Hess, Max, 600.00, ; 763, Junghanns, Kassie, 356.79, ; 764, Eulberg, Sherri, 127.84, ; 765, Advanced Water Solutions, 37.20, ; 766, Pratt, Cindy, 400.00, ; 767, Kilian, Deana, 400.00, ; 768, Randall-Reilly Holding, 146.75, ; 769, Herod, Robin, 500.00, ; 770, Medford Patriot Star, 112.00, ; 771, Advanced Water Solutions, 10.25, ; 772, Medford Patriot Star, 182.60, ; 773, Office Solutions, 112.72, ; 774, Moore's Market, 28.73, ; 775, KanOkla, 9.95, ; 776, City of Medford, 273.00, ; 777, Prairie Rose, 150.00, ; 778, ThyssenKrupp Elevator, 375.15, ; 779, CenterPoint, 132.40, ; 780, Office Solutions, 161.18, ; 781, Medford Patriot Star, 601.15, ; 782, Slater Mechanical, 357.60, ; 783, Slater Mechanical, 190.00, ; 784, KanOkla, 144.97, ; 785, Little B's Two, 39.99, ; 786, City of Pond Creek, 313.40, ; 787, CenterPoint, 87.85, ; **HEALTH:** 68, Advanced Water Solutions, 8.50, ; 69, Shred-It, 139.58, ; 70, The Storage Unit, 40.00, ; 71, Merrifield Office Supply, 34.50, ; 72, City of Medford, 43.50, ; 73, CenterPoint, 168.72, ; 74, TNT Pest Control, 40.00, ; 75, Moore's Market, 153.60, ; 76, AT&T, 277.08, ; **HIGHWAY:** 1287, Ronck, Patrick, 196.77, ; 1288, Blubaugh Auto Parts, 191.85, ; 1289, Munn Supply, 45.00, ; 1290, O'Reilly Auto Parts, 109.20, ; 1291, State Line Grain, 555.48, ; 1292, UniFirst, 1220.26, ; 1293, Edwards Canvas, 199.34, ; 1294, Yellowhouse, 2123.44, ; 1295, Yellowhouse, 541.75, ; 1296, Blubaugh Auto Parts, 354.00, ; 1297, Wakita Utility Auth., 312.01, ; 1298, Lowes, 56.95, ; 1299, ACG Materials, 11293.13, ; 1300, Moore's Market, 17.37, ; 1301, CED #8, 127.50, ; 1302, UniFirst, 275.21, ; 1303, Devine Water, 35.96, ; 1304, Yellowhouse, 201.62, ; 1305, City of Medford, 91.40, ; 1306, CenterPoint, 382.22, ; 1307, Office Solutions, 50.00, ; 1308, TruckPro, 66.89, ; 1309, CenterPoint, 237.08, ; 1310, City of Pond Creek, 232.27, ; 1311, NBC Oklahoma, 2042.95, ; 1312, NBC Oklahoma, 470.53, ; 1313, NBC Oklahoma, 3153.70, ; 1314, NBC Oklahoma, 3078.05, ; 1315, NBC Oklahoma, 907.85, ; 1316, John Deere Credit, 5658.01, ; **RURAL FIRE-ST:** 104, Pioneer Telephone, 88.39, ; 105, Millers EMS, 1249.00, ; 106, CriticalComm, 136.55, ; **SH BD OF PRIS:** 117, Family Pharmacy, 76.26, ; 118, Advanced Water Solutions, 40.45, ; 119, Stolz Telecom, 4500.00, ; 120, Stillwater Radiology, 190.00, ; 121, , Finish Line Fleet, 1657.41, ; 122, Blubaugh Auto Parts, 2.99, ; 123, , Finish Line Fleet, 1480.87, ; 124, Finish Line Fleet, 1321.61, ; 125, , Finish Line Fleet, 1634.13, ; **SH COMMISSARY:** 13, Stand Firm Fitness, 375.00, ; 14, Little B's Two, 299.44, ; 15, Stand Firm Fitness, 375.00, ; 16, Glock Professional, 250.00, ; **SH SVC FEE:** 76, Tefft Plumbing, 85.00, ; 77, Moore's Market, 649.45, ; 78, Kay Electric, 205.00, ; 79, AT&T, 305.14, ; **SHERIFF-ST:** 48, Xerox Corp, 130.32, ; 49, Stolz Telecom, 2540.02, ; 50, Stolz Telecom, 5881.40.

Hess moved to approve Resolution #2018-01 – National Incident Management System (NIMS). Ronck seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried. Resolution designated Brandon Fetters as Local Point of Contact to coordinate NIMS activities and to ensure compliance.

Bobbitt moved to accept the bid from Kirby Smith for Bid#30-2017 for D2 – Purchase of one or more new or used rubber tired loaders with trade-in of one used rubber tired loader as follows. Ronck seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

The lowest and best bid was - Kirby Smith: Base bid including Preventative Maintenance Plan of 3yr/2000 hours is \$167,600.00 for one (1) new 2018 Komatsu WA320-8 Loader. Purchase of extended 5yr/5000 hours warranty at a cost of \$2,651.00. Purchase of one (1) Heavy Duty 102"x96" fork at a cost of \$9,500.00. Trade-in one (1) used 1997 JD 544G Loader, s/n DW544GB560855 for \$27,100.00.

The board acknowledged the report on the Revolving Fund for District Attorney's Office for 2017 which had no activity and ending balance of \$0.00.

The board acknowledged the report on the Controlled Dangerous Substance Revolving Fund for 2017 with last activity in 2014 and ending balance of \$2,184.10.

Hess moved to approve the Linking Authorization with Bank of America for the Purchase Card Program as reviewed by A.D.A. Young. Ronck seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

The board acknowledged the Sheriff's Jail Reports for November and December 2017 as presented.

No action on county wall maps from the Assessor's Office as they pay KanOkla to print wall maps. Hess will check with CED for possible printing of updated maps for the districts at no charge.

Ronck moved to approve the Project Manual Including Specification – Ambler Architect for Sheriff's Office and Courthouse renovations as reviewed to form by A.D.A. Young. Hess seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

Pratt reported communication with AT&T regarding needed adjustments to invoicing and negotiation a contract for service now that the fiber optic connection has been completed. Pratt reported confirming with Tim Wilkerson of the router/circuit that is no longer in use which relates to part of the billing issues. Pratt emailed pertinent information to David Lawton, AT&T Representative per his request.

Fetters presented documentation dated January 2, 2018 identifying the severity of drought within counties in Oklahoma. A small increase in the western portion of Grant County is identified as "severe drought". NRCS will be contacted to determine the number of acres in Grant County registered with "prescribed burns". The board would like to remind citizens the guidelines for prescribed burns must be followed. After discussion, it was determined Grant County meets two out of four recommended requirements for issuing a burn ban. No action was taken.

Road Crossing Permits #2017-423 for Kay Electric for D2 & D3 was tabled for further review.

No new business presented.

Hess reported Chuck Smith will retire January 31, 2018. His 21 years of dedicated service to the county is much appreciated. Hess commented D1 is working on roads, however, lack of moisture has created issues. District 1 has addressed and resolved all issues identified in the Pre-PEOSH evaluation. Fetters should receive a letter with the date of the PEOSH evaluation and will communicate this to key personnel when received.

Ronck commented District 3 is working to resolve the issues identified in the Pre-PEOSH evaluation. District 3 has been cleaning out ditches and hauling rock. Ronck commented the BOCC and the Fair Board appreciated all donations of dirt and supplies, use of equipment, and the numerous volunteers who helped with the dirt work project at the GC Expo Center in Pond Creek on Thursday and Friday. Thank you to the DCLA, Medford and PC-H FFA as well as Grant County 4H for providing lunch to the volunteer workers. Ronck reported at this time the Fair Board will wait to acquire some of the non-essential kitchen equipment due to cost factors. Adequate space was reserved for possible future acquisition of said equipment. The final completion date of the Grant County Expo Center is anticipated to be no later than February 16, 2018.

Bobbitt commented District 2 has been cleaning out ditches. Bobbitt will meet this week with Rock Falls Farms & Kay County Commissioner Paul Skidmore to include discussion of final clean up. District 2 has four employees who will attend Grader Operator School in Enid. Bobbitt will attend the required REAP training in Enid on Thursday. Bobbitt will also participate in two a NACO conference calls this week.

With no further action to come before the board, at 10:03 a.m. Ronck moved to adjourn. Hess seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

Board of County Commissioners – Grant County, OK

/s/ Cindy R Bobbitt, Chairman

/s/ Patrick J Ronck, Vice-Chairman

/s/ Cindy Pratt, County Clerk (Secretary)