

MINUTES OF BOCC REGULAR MEETING

Grant County Board of Commissioners met in regular session on August 28, 2017. Notice of the Meeting, including agenda, was posted on the first-floor bulletin board and at entrances of the Grant County Courthouse, Medford, Oklahoma, Friday, August 25, 2017 at 9:00 a.m. in accordance with Title 25, §301-314 O.S.

Bobbitt called the meeting to order at 9:00 a.m. After roll call, a quorum was acknowledged. Present were Cindy R. Bobbitt, Patrick J. Ronck, and Max L. Hess. Also present were Mindy Cink, Penny Dowell, Robyn Rapp, Cindy Pratt, and Steven Young. Jody Evans, J. Day Williams, and George Barwick from the Wakita Fire Department entered the meeting at 10:00 a.m. Kassie Junghanns, Deana Kilian, and Scott Falkenberg entered for discussion of courthouse security.

Ronck led the prayer and Hess led the flag salute.

Cink acknowledged the Agenda and Statement of Compliance with the Open Meeting Act.

Hess moved to approve the minutes of the August 21, 2017 meeting as corrected. Ronck seconded. Bobbitt•*abstain*, Ronck•*aye*, Hess•*aye*. Motion carried.

Dowell stated the officers would like to discuss Item 7(S) – Courthouse security issues when that Item comes up for discussion.

Ronck moved to review purchase orders and travel claims. Hess seconded. Bobbitt•*aye*, Ronck•*aye*, Hess•*aye*. Motion carried.

Hess moved to approve purchase orders and travel claims as follows. Ronck seconded. Bobbitt•*aye*, Ronck•*aye*, Hess•*aye*. Motion carried.

2016-2017

GENERAL: 1522, OASIS KWIK WASH, 10.50, ; **SALES TAX FD HAW:** 76, CHIEF FIRE & SAFETY CO, 3702.00.

2017-2018

AMB SVC-ST: 9, FARMERS GRAIN, 181.03, ; 10, PIONEER TELEPHONE, 239.05, ; **GENERAL:** 169, ONE SOURCE MANAGED SERV, 200.23, ; 170, KELLPRO, 4107.00, ; 171, AT&T, 276.88, ; 172, AT&T, 398.83, ; 173, OFFICE SOLUTIONS, 45.87, ; 174, AT&T, 162.14, ; 175, FARMERS GRAIN, 13.00, ; 176, TROPHY CASE, 77.00, ; 177, MEDFORD PATRIOT STAR, 579.26, ; 178, FARMERS GRAIN, 25.75, ; 179, AT&T, 162.14, ; 180, FARMERS GRAIN, 174.50, ; 181, EMBASSY SUITES, 185.50, ; **HEALTH:** 13, KEMPH HEATING & AC, 4350.00, ; 14, KIDS LOVE STICKERS, 45.89, ; 15, SHRED-IT, 137.05, ; **HIGHWAY:** 317, EMBASSY SUITES, 200.59, ; 318, RONCK, PATRICK, 258.73, ; 319, BASS OCCUPATIONAL HEALTH SERV, 85.00, ; 320, FARMERS GRAIN, 11797.20, ; 321, LOCKE SUPPLY, 20.93, ; 322, ATWOODS, 4.99, ; 323, AT&T, 266.48, ; 324, DIETZ WELDING, 11400.00, ; 325, DIETZ WELDING, 7560.00, ; 326, DAVIDSON BROS, 675.00, ; 327, FARMERS GRAIN, 14465.75, ; 328, MOORES MARKET, 4.33, ; 329, MUNN SUPPLY, 96.90, ; 330, ACCO, 35.00, ; 331, UNIFIRST, 1253.88, ; 332, DUB ROSS CO., 8470.30, ; 333, LOGAN CO ASPHALT, 375.00, ; 334, YELLOWHOUSE, 176.40, ; 335, SUNBELT, 16820.57, ; 336, B&B MACHINE, 263.74, ; 337, M & M SUPPLY, 8.22, ; 338, SW TRUCK PARTS, 140.97, ; 339, DIRECT DISCOUNT TIRE, 337.98, ; 340, P & K EQUIP, 163.90, ; 341, AT&T, 482.56, ; 342, FARMERS GRAIN, 16260.38, ; 343, ACCO, 70.00, ; 344, WARREN CAT, 706.22, ; 345, PIONEER TELEPHONE, 243.12, ; 346, K&S TIRE, 659.00, ; 347, EARNHEART SUPPLY, 191.13, ; 348, AT&T, 266.47, ; **RURAL FIRE-ST:** 25, TOTAL COMMUNICATIONS, 190.00, ; 26, TRADE-MARK SIGNS, 1800.00, ; 27, CHIEF FIRE & SAFETY, 1405.00, ; 28, GRANT CO TAG OFFICE, 30.00, ; 29, K & K DIESEL, 622.68, ; 30, PIONEER TELEPHONE, 204.84, ; **SH BD OF PRIS:** 27, OKLA SHERIFF'S ASSOC, 265.00, ; 28, MOORES MARKET, 454.10, ; 29, MID AMERICA, 1323.95, ; **SH COMMISSARY:** 5, PRODIGY SOLUTIONS, 559.00, ; 6, PRODIGY SOLUTIONS, 559.00, ; **SH SVC FEE:** 25, MEDFORD PATRIOT STAR, 35.00.

No blanket purchase orders were presented.

Ronck moved to approve Transfer of Appropriations as follows. Hess seconded. Bobbitt•*aye*, Ronck•*aye*, Hess•*aye*. Motion carried.

HIGHWAY: \$482.29 D1 M&O (4100-2005) to D3 M&O (4300-2005) ■ \$487.26 D2 M&O (4200-2005) to D1 M&O (4100-2005) ■ \$487.26 D3 M&O (4300-2005) to D1 M&O (4100-2005) ■ \$7,579.10 D1 FT Salaries (4100-1110) to D3 FT Salaries (4300-1110) ■ \$266.47 D3 M&O (4300-2005) to D1 M&O (4100-2005) ■ \$468.71 D2 Travel (4200-1310) to D1 Travel (4100-1310) ■ \$470.38 D2 M&O (4200-2005) to D1 M&O (4100-2005) ■ \$2,567.16 D1 M&O (4100-2005) to D3 M&O (4300-2005) ■ \$16,496.41 D1 Rentals/Leases (4100-2040) to All Districts Rentals/Leases (4000-2040).

Resolution #2017-88 for Surplus of 2015 Ford Explorer s/n 1FM5K8AR8FGA04241 was tabled for correction of purchase price.

Ronck moved to approve Resolution #2017-89 Surplus of 2011 Chevrolet Tahoe SUV s/n 1FTFW1EF2EKD83012 and Resolution #2017-90 Surplus of 2014 Ford F150 Pickup s/n 1GNSK2EJ07BR324608. Hess seconded. Bobbitt•*aye*, Ronck•*aye*, Hess•*aye*. Motion carried.

Ronck moved to approve Bid 22-2017-Notice to Bid to trade in 2014 Ford Pickup s/n 1FEF71EF2EKD83012 and purchase a 2017 or newer Chevrolet ½ Ton Pickup for the Sheriff's Office. Hess seconded. Bobbitt•*aye*, Ronck•*aye*, Hess•*aye*. Motion carried.

Hess moved to approve Bid 23-2017-Notice to Bid to trade in 2011 Chevrolet Tahoe SUV s/n 1GNSK2EJ07BR324608 and purchase a 2017 or newer Chevrolet Tahoe SUV for the Sheriff's Office. Ronck seconded. Bobbitt•*aye*, Ronck•*aye*, Hess•*aye*. Motion carried.

Ronck moved to approve the Inter-Local Agreement between Canadian and Grant County Sheriff's as presented. Hess seconded. Bobbitt•naye, Ronck•aye, Hess•aye. Motion carried.

Ronck moved to open bid(s) for Bid #21-2017 – Purchase of Tractor with Boom Mower for District 3. Hess seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

Ronck moved to accept the only bid received for Bid #21-2017 from P&K Equipment of Kingfisher for a 2008 John Deere 6430 Premium Cab with 5,832 hours s/n L0643H583899 and Diamond Mower with a purchase price of \$56,000.00 and to finance through Shattuck National Bank with the following terms: 36 months / 2.72% APR / \$1,630.36 per month with total amount financed of \$56,300.00 which includes a \$300.00 bank documentation preparation fee. Hess seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

Hess moved to approve the contract between Tisdal O'Hara, PLLC and Grant County BOCC & Assessor. Ronck seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

At 10:05 a.m. Ronck moved to skip to Item 7(V) for discussion and possible action on selection of Project Manager for Courthouse and Sheriff Renovation Project with Jim Hamlin, Ambler Architects, present via telephone. Hess seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

Henson Construction Company submitted a proposal with a service fee of 8% for Construction Manager with monthly fees for General Condition of \$3,560 not including hourly cost. Both Kyler Construction Company (KCC) and Rick Scott Construction (RSC) submitted a 4% service fee for the Construction Manager. KCC's proposed cost including bonds is \$20,380 for first month and an average of \$11,680.00 per month thereafter. RSC proposed cost of \$16,099.44 per month with additional cost of bonding \$9,544.00 and cleanup completion of \$7,647.00. (Six-month Total Cost Comparison of General Conditions: KCC - \$78,780.00 & RSC - \$113,787.64) Reviewing all factors reflects the lowest cost bid is Kyler Construction Co. Mr. Hamlin stated Ambler Architects has a good working relationship with both KCC and RSC.

Ronck moved to hire Kyler Construction Company for the Construction Manager with a service fee of 4% and terms as presented in proposal as lowest and best bid. Hess seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried. Ambler Architect will prepare the contract and forward to Clerk Pratt. Pratt will forward to A.D.A. Young for review prior to presentation to the BOCC for action.

At 10:13 a.m. Hess moved to return to Item 7(L). Ronck seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

Hess moved to cancel the September 6, 2017 regular meeting of the BOCC due to conflict with the Fall CODA Conference and Purchase Card training and to schedule a Special Meeting on September 5, 2017 at 9:00 a.m. Ronck seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried. Pratt will post the Agenda and a Notice of Cancellation by August 31, 2017 by 9:00 a.m. Pratt will notify the GC Excise & Equalization Board to possibly cancel their regular meeting for September 6, 2017 and schedule a Special Meeting on September 5, 2017 at 9:00 a.m.

The board acknowledged the receipt of the fully executed LEO Consortium Agreement and recognized Patrick J. Ronck as Grant County's LEO Representative.

Ronck moved to authorize A.D.A. Young to compose a letter to the OK State Medical to request waiver of the storage fee for the remains of indigent county citizen, Ronald Logan. Hess seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried. The board requested A.D.A. Young report to the board of the progress of this matter.

Hess moved to table the Materials Request Funds reward from CED to visit with Donnie Head, CED#8 to clarify the placement of funds. Ronck seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

Ronck moved to accept the revision to Bid #08-2017 - Six (6) Month Material Bid Tabulations effective from July 1, 2017 to December 31, 2017 and to accept the lowest and best bid as Enid Concrete for below described materials as indicated by an asterisk (*) – effective immediate. Hess seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried. Below are the correct tabulations as submitted by all vendors for Ready Mix Concrete and as properly submitted to the Clerk's Office during the bid process.

READY MIX CONCRETE:	<u>DOLESE BROS CO</u>	<u>ENID CONCRETE</u>
CLMS\$ 00.00	\$ 00.00	\$ 88.00*
3000# P.S.I. 5-SACK	\$104.00	\$ 98.00*
3500# P.S.I. 6-SACK	\$107.00	\$100.00*
4000# P.S.I. 6-SACK	\$107.00	\$104.00*
HIGH EARLY 6.5 SACK	\$110.00	\$107.00*
ODOT CLASS A	\$107.00	\$ 00.00
ODOT CLASS AA	\$112.00	\$ 00.00
ODOT CLASS C	\$102.00	\$ 00.00

The board acknowledged that Dolese was used for a District 1 bridge project – PO # 733 for \$2,272.00 dated 08-22-17 and District 3 bridge project – PO #747 for \$20,000.00 dated 08-23-17. This was prior to knowledge of a clerical omission of Enid Concrete's bid for the above referenced materials in the tabulations as presented to the BOCC on 07-05-17 which shows Dolese as the lowest and best bid for the above referenced materials as indicated by an asterisk (*). Pratt stated revised procedures are being established in

the Clerk's Office for the bid process to verify the accuracy of bid documentation prior to submission to the board for possible action.

At 10:42 a.m. Hess moved to skip to Item 7(W) for discussion of Project Manager for Wakita Fire Station. Ronck seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

The board welcomed Jody Evans, J. Day Williams, and George Barwick representing the Wakita Fire Department (WFD). Mr. Barwick stated the WFD has discussed building an approximate 12,000 square foot building. The potential site is currently owned by the City of Wakita. A.D.A. Young stated the property is required to be titled as Grant County and Wakita Fire Department to utilize their portion of the one (1) cent sales tax funds collected by the county on behalf of WFD. The board asked if an architect had been hired for the project and the WFD representatives stated they had not hired an architect. The board reminded the WFD representatives the bid process must be implemented for expenditures of \$50,000.00 and over. Mr. Williams stated the WFD would like to hire a Construction Manager(CM). The board suggested interviewing at least three (3) potential CMs but the first step is to transfer the property title as advised by A.D.A. Young. The next step is to hire an architect for preparation of the building plans. Prior to finalization of the architectural plans a CM should then be hired and CM should work with the architect for possible revisions to the plans which could prevent future issues and possibly provide a cost savings on the project. Clerk Pratt should be included in correspondence regarding the project which includes all contracts, plans, and pertinent information for record retention and requirement presentments to the BOCC.

Ronck moved to return to Item 7(Q). Hess seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

Hess moved to approve the Annual SEFA Report ending June 30,2017 as presented. Ronck seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

No action on Grant County Expo Center – Fairgrounds Facility in Pond Creek as board is awaiting finalization of additional cost to be estimated by Crossland Construction Company.

Falkenberg reported unknown persons have been in the courthouse prior to and after closing of the courthouse which is 8:00 a.m. to 4:30 p.m. Falkenberg also stated there are people entering the building after hours who no longer work for Grant County DHS but still have keys and a security fob. The board requested Pratt obtain a list of persons who have keys and security fobs for the courthouse and present the list to the board for review. The board directed Bobbitt to request the return of keys and security fob from the unauthorized party. The board directed Falkenberg to get with Undersheriff Tim Wilkerson to get the automatic door to unlock at 7:45 a.m. and to lock at 4:30 p.m. Junghanns stated OSU Extension Office no longer has sleepovers in the courthouse. Junghanns also stated her office would insure the exterior courthouse doors be secured should her office have meetings meeting after hours. Office personnel will allow necessary parties into the building and lock the exterior doors when unattended.

Sheriff Scott Sterling was not available to discuss Item T on the agenda. A.D.A. Young said he has not received the information from Sterling on Lights and Sirens, list of reserve deputies and vendors or his Policy and Procedures index. Bobbitt stated she spoke with Dusty Birdsong of ACCO regarding the potential conflict of interest of using a reserve officer of the Sheriff's Office as a vendor. Birdsong believes this would be a conflict of interest but suggest contacting the OSA&I office regarding this issue for further confirmation. A.D.A. Young will do so and relay the information to Birdsong and the County Clerk for further presentment to the BOCC.

No Road Crossing Permits were presented.

Ronck moved to Item 10 and enter Executive Session for discussion of Sandridge Production & Exploration, LLC, Notice of Appeal and Petition CV 2017-16; Sandridge Mid-Stream, Inc Notice of Appeal and Petition CV 2017-17; and possible authorization of Tisdal O'Hara, PPLC to handle CV 2017-16 and CV 2017-17 Notice of Appeals and Petitions. Hess seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

At 12:04 Ronck moved to re-entered regular session. Hess seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

No action was taken on discussion of CV 2017-16 Sandridge Production & Exploration, LLC and CV 2017-17 Sandridge Mid-Stream, Inc. – Notice of Appeals and Petitions.

Hess moved to authorize Tisdal O'Hara, PPLC to handle CV 2017-16 and CV 2017-17 as advised by A.D.A. Young. Ronck seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried. The board requested Assessor Herod work with county schools to establish an annual contract between the schools and the BOCC to pay for litigations. The written minutes of the executive session have been properly sealed and are securely retained in the County Clerk's Office.

No new business.

Hess commented the bridge floor has been pour by the Medford Baseball Field west of town. The road will reopen this week. Hess notified landowners of additional traffic as culvert work is being completed.

Ronck commented the deck will be poured tomorrow for Bridge #321 – District 3 – funds from FEMA used for partial cost of reconstruction of bridge.

Bobbitt stated District 2 is continuing to work on removing gravel in bar ditches from the recent flash floods. The low water crossing remains underwater. Bobbitt stated on Wednesday, August 30 at 11:00 a.m., Congressman Frank Lucas will be at the City of Medford offices for at town meeting. Bobbitt has a meeting

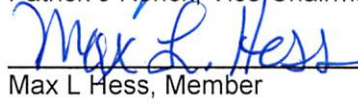
scheduled on Tuesday with PSO on the Wind Tower Project. Bobbitt will attend the following meetings in OKC on Wednesday: State CED, ACCO Board, and ACCO Legislative Meeting.

With no further action to come before the board, at 12:11 p.m. Hess moved to adjourn. Ronck seconded. Bobbitt•aye, Ronck•aye, Hess•aye. Motion carried.

**Board of County Commissioners
Grant County, Oklahoma**


Cindy R Bobbitt, Chairman

Patrick J Ronck, Vice Chairman


Max L Hess, Member


Cindy Pratt, County Clerk (Secretary)

attest

