

**NOTICE OF REGULAR MEETING  
BOARD OF COUNTY COMMISSIONERS**

As required by *Title 25 of the Oklahoma Statutes (O.S) §311*, NOTICE IS HEREBY GIVEN the Grant County Board of Commissioners will hold a Regular Meeting.

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to amendment, including additions and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same amendment language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its legal counsel (Assistance DA or DA) or the recommending board, commissioner or committee.

**DATE: Tuesday, September 7, 2021**                      **TIME: 9:00 a.m.**  
**PLACE: 112 E Guthrie St, Room 103, Medford, OK 73759**

This meeting will be held in person (in accordance with the Open Meeting Act) and by public teleconference for those who care to attend via Zoom teleconference call. *To join the meeting please see below instructions: Call 1-253-215-8782 – you will be prompted for the Meeting ID: 576-613-8731 followed by # sign. You will then be prompted again to enter the # sign. You have now requested to audio entrance to the meeting.*

1. Call Meeting to Order
2. Roll Call
3. Prayer & Flag Salute
4. Acknowledgement of Agenda & Statement of Compliance with Open Meeting Act
5. Comments from the Public on the below agenda items  
(Limit of two (2) minutes which may be extended at the discretion of the Board)
6. Discuss and possible action on the following agenda items:
  - a) Minutes of 08-30-21 regular meeting (Tentative/Approved)
  - b) Monthly Appropriations
  - c) Transfer of Appropriations
  - d) Acknowledge the 2021 Assessor's Office Report to the Excise Board
  - e) Mortgage Tax Certificate Fee – August 2021 - \$60.00
  - f) Allocation of Alcoholic Beverage Tax – August 2021 - \$17,681.23
  - g) Health Department for discussion of facilities & possible ARPA funding – 9:45 a.m.
  - h) Settlement Agreement between OK 4-H Youth, OSU Extension Office, & BOCC - \$325.00
  - i) Settlement Agreement between CINTAS, Sheriff, & BOCC - \$99.27
  - j) Blanket Purchase Orders
  - k) Purchase Orders and Travel Claims – Review/Approve
  - l) Payroll for Regular Payroll for August 2021 for disbursement in Sept. 2021
  - m) Payroll for Statutory Travel for August 2021 for disbursement in Sept. 2021
  - n) Payroll Claim Voucher for Election Board:  
July 2021 Robyn Rapp as worked thru June 2021 - \$2,958.19  
August 2021 Blair Gonzales as worked thru July 2021- \$2,958.19  
Sept. 2021 Blair Gonzales as worked thru August 2021- \$2,958.19
  - o) County balancing & money moved forward to FY21-22 by Treasurer
  - p) 05-2021 Notice to Bidder – Grant County Farm Lease #1 & Lease #2 (3 Yr. Term)
  - q) Treasurer's Financial Report for Grant County – FY20-21
  - r) 2021-141 Resolution for Lease Purchase Agreement & Insurance Verification to ODOT FY21-22
  - s) 2021-137 Resolution for FY21-22 Co Road Machinery & Equip. Revolving Fund Program

- t) **2021-138** Declaration of Surplus – Shredder – Inventory #C221.05 – Treasurer’s Office
- u) **2021-139** Resolution of Disposing – Shredder – Inventory CC221.05 – Treasurer’s Office – Junk
- v) **2021-140** Nationwide Adoption Resolution for amended Plan and Trust effective 07-01-2021  
AND Summary of Plan Provisions
- w) **2021-142** Resolution to terminate the COVID-19 Policy (effective 03-20-2020)
- x) **2021-143** Resolution for COVID-19 Guidelines for employee sick leave
- y) **2021-144** Resolution for Bridge Inspections, choosing engineering firm or CED
- z) Monthly Officers’ Report – Assessor, County Clerk, Court Clerk, Court Clerk Record Mngt & Preservation, District Attorney, Election Board, Health Dept., Sheriff, & Treasurer – all subject to audit for August 2021
- aa) Revised Monthly Officer’s Report for Election Board as subject to audit for July 2021
- bb) Jail Report – Acknowledgement – August 2021
- cc) Revocation of Receiving Officer for Assessor’s Office – Kerstin Gilkey
- dd) Designation of Receiving Officer for Assessor’s Office – Diana Leatherman
- ee) Local Highway Finance Report – FY20-21
- ff) OMMA Certificate of Compliance for Zoning Requirements – Humble Tree Farm, LLC
- gg) Zoning Letter to Branch Communications (CRB Companies, LLC) (Contact: Wayne Dozier)
- hh) Acknowledge letter from City of Medford regarding Public Hearing on Sept 13, 2021 of proposed land annexation.
- ii) IT proposal from Apprentice (Statewide Contract Platform)
- jj) Movement of fiber optics from 1<sup>st</sup> floor CH to 2<sup>nd</sup> floor CH per Deana Kilian request
- kk) Issues with masonry at Courthouse

7. New Business:

8. Commissioners’ Comments:

9. Adjourn:

Posted by 9:00 a.m. Friday, September 3, 2021, at both entrances of the Grant County Courthouse by Cindy Pratt, Grant County Clerk or by a Deputy of the Grant County Clerk’s Office. (580)395-2274.

  
Cindy Pratt, Grant County Clerk

 attest